



This toolkit has been developed to assist State Government agencies through the Government Heritage Property Disposal Process.

Western Australia has rich heritage that is a significant asset for the State.

Our heritage recognises important contributions from the past, provides understanding and value in the present, and is our legacy for future generations.

Heritage is diverse and consists of places such as buildings, monuments, gardens, cemeteries, landscapes and archaeological sites.

The State Government is the largest single owner of heritage places in Western Australia. Recognising it has a responsibility to set the standard for observing good heritage management and conservation practice, the Government adopted the State Cultural Heritage Policy in February 2011. This policy outlines the partnership role Government agencies have in recognising, conserving and protecting important publicly owned places.

The purpose of the Government Heritage Property Disposal Process (GHPDP) policy is to identify and assess the heritage value of government property under consideration for disposal, and to provide relevant protection where appropriate.

“Disposal” includes the sale, transfer or lease of a property outside the State Government sector (where transfer or lease is for a duration of at least 10 years), and includes the demolition of places.

This policy applies to all State Government agencies and to all statutory authorities as listed in Schedule 1 of the *Financial Management Act 2006*.

This toolkit provides information on the policy, GHPDP referral form, requirements for heritage assessments, and general information. It also includes templates and style guides for your agency to provide to heritage consultants.

An agency is not required to complete the referral form if the place is already entered in the State Register of Heritage Places, or if that agency has already received a letter from the State Heritage Office advising of the outcome of the Heritage Council’s Register Committee’s consideration of the place.

If the Heritage Council requests a full assessment, the Government Heritage Property Disposal Process will need to be continued and a full assessment will need to be commissioned.

If a registered place is being considered for demolition, please contact the Manager, Development and Incentives, at the State Heritage Office.

If a registered place is being considered for disposal, please contact the Solicitor at the State Heritage Office.

The majority of places that are referred to the Heritage Council through the GHPDP do not progress to the State Register of Heritage Places.

Entry in the State Register does not mean a place cannot be changed to meet contemporary needs or adapted to a new use.

The Heritage Council encourages sensitive development and new compatible uses of heritage places because this is the best way of ensuring their future.

There are many examples of places that have been adapted for new uses such as universities, commercial premises, visitor attractions, and even accommodation.

The State Heritage Office hopes that you find this toolkit a useful resource.