

HERITAGE COUNCIL OF WESTERN AUSTRALIA

# ANNUAL REPORT 03|04



## GOVERNMENT HOUSE BALLROOM



*A new entrance forecourt to the ballroom was created providing an identifiable entrance hall and space for open air assemblies. The new elements that make up the entry are a steel and glass stair and entrance canopy. Materials selected were distinctively contemporary to distinguish from original fabric.*



*A new glazed lift was installed to provide access to all levels and was designed to have the least visual impact and to disturb as little significant fabric as possible.*



*A complete upgrade of the Government House Ballroom toilets was undertaken, providing a universal access disabled toilet.*

*Photographs courtesy Robert Frith and Government House*

### *Front cover:*

*The conservation of the Government House ballroom has been one of the most significant projects in 2003/04. As well as conserving the ballroom's original fabric, the project has successfully addressed universal access requirements and modern sound, lighting and air-conditioning needs. The sensitive refurbishment involved new decorative treatments including painting, curtains and carpets and repairs to the ceiling, ceiling roses, timber floor and walls. The ballroom was designed by John Grainger and was constructed in 1899. Thanks to the conservation works, the ballroom will again host Western Australia's most important events.*

*Photographs courtesy Robert Frith and Government House*

### *Back cover:*

*Niagara Dam, Eastern Goldfields.*

### Communication objective

This annual report reviews the council's performance in 2003-04 and provides an account of all activities and initiatives embarked upon during the financial year. This report is available on the council's website [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au).

Feedback on this report is welcome. Please send comments to the: Communications Manager, Heritage Council of Western Australia, PO Box 6201, East Perth WA 6892, email [heritage@hc.wa.gov.au](mailto:heritage@hc.wa.gov.au) or telephone 9221 4177, toll free 1800 644 177.

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LETTER TO MINISTER . . . . .	2
MESSAGE FROM THE CHAIR . . . . .	3
VISION, MISSION, OBJECTIVES . . . . .	4
DIRECTOR'S OVERVIEW . . . . .	5
ABOUT THE HERITAGE COUNCIL . . . . .	6
ORGANISATIONAL CHART . . . . .	8
OUR OPERATING ENVIRONMENT . . . . .	9
The State Register of Heritage Places . . . . .	10
Assisting Governments . . . . .	10
Assisting the Community . . . . .	11
Joint Projects . . . . .	12
REPORT ON OPERATIONS OUTCOMES AND OUTPUTS . . . . .	13
Assessment and Registration . . . . .	15
Government Heritage Services . . . . .	17
Development Referrals and Conservation Advice . . . . .	20
Conservation Incentives for Property Owners . . . . .	22
Education and Promotion . . . . .	24
Corporate Management . . . . .	26
REPORT ON PERFORMANCE . . . . .	31
Compliance Report . . . . .	32
Performance Indicators . . . . .	34
Performance Measures . . . . .	39
FINANCIAL STATEMENTS . . . . .	41
APPENDICES . . . . .	59
A State Register of Heritage Places . . . . .	60
B Heritage Grants Program . . . . .	64
C Lotterywest Grants Program . . . . .	64
D New publications . . . . .	66



*Chung Wah Hall, Northbridge.*

# Letter to Minister

The Hon Tom Stephens BA MLC,  
Minister for Local Government and  
Regional Development; Heritage;  
the Kimberley, Pilbara and  
Gascoyne; Goldfields-Esperance.  
11th Floor, Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

Dear Minister

It is with pleasure that we submit the Annual Report of the Heritage Council of Western Australia for the period ended 30 June 2004 - the report outlines the Council's achievements and performance.

This year the Council entered the 1000th place in the State Register of Heritage Places and further engaged the community through events associated with the Year of the Built Environment and in the State's 175th anniversary. The number and quality of various projects undertaken throughout the year was only made possible by committed and enthusiastic staff whose professionalism has delivered quality results for the community.

The report has been prepared in accordance with Section 66 of the *Financial Administration and Audit Act 1985*.

I hereby submit for your information and presentation to the Parliament, the Annual Report of the Heritage Council of Western Australia.

Yours sincerely



**Patric de Villiers**  
Chair  
Heritage Council of Western Australia



**Philip Griffiths**  
Deputy Chair  
Heritage Council of Western Australia

31 August 2004

*Horseshoe Bridge, Perth.*



# Message from the Chair of the Heritage Council



In taking up the Chair of the Heritage Council in October 2003 I recognised that the places which make up our cultural landscape are not simply aesthetic objects; they reflect values. And following the acrimonious and polarised debates which occurred in a number of local communities over municipal inventories, and the controversy arising from the Heritage Council assessment of the Empire Games Village, it is clear that such values are contested.

**We need to integrate conservation and development in a way that is not only defensible, but broadly supported.**

In responding to this challenge the Heritage Council should I believe seek to establish some consensus on the values which should inform our approach to cultural heritage. This will require a clear strategic approach underpinned by a more proactive relationship with both our stakeholders and more broadly the community. We need to integrate conservation and development in a way that is not only defensible, but broadly supported. Building strong partnerships and actively engaging with our major stakeholders will continue to be a key priority in seeking to achieve a more balanced debate on heritage in the coming year.

In setting strategic objectives for the Heritage Council there are in my view three priority areas. Firstly, I am encouraged by the development of a heritage tourism strategy for the State. Recognising the value and potential of our heritage assets in the regions provides the opportunity to raise the profile of our cultural heritage while delivering substantial economic benefits to local communities.

Secondly, heritage in central Perth will also be an important focus; here the development potential of sites places severe constraints on the possibility of retaining the existing building stock. We need to work with the City of Perth and the business community to promote the contribution of heritage places in building a vibrant and diverse city. This will require innovative joint initiatives and meaningful incentives to encourage the conservation and adaptive re-use of heritage buildings.

Thirdly, we need to work with the State Government and local governments to establish clear and agreed parameters for effectively dealing with heritage in the context of the current planning system. In tackling these strategic initiatives, the Heritage Council will continue to look at how it can better provide advice to owners, community groups and local governments, improve financial incentives for the conservation of our heritage assets, and encourage a more productive debate on our cultural heritage.

I am grateful for the support and expertise of both my fellow Heritage Council members and, importantly, the staff of the Heritage Council for their passion, hard work and commitment to the recognition and protection of our State's cultural heritage.

Membership of the Council has changed since I came on board and I would like to formally recognise the contribution of the six recently retired members: Ms Kelly Aris, Ms Julia Ball, Mrs Judy Cecil, Mr Peter Kenyon, Ms Lucy Williams, and Dr David Wood.

In tackling the challenges which lie ahead I will draw heavily on the continuing commitment of existing Councillors Gerry Gauntlett, Philip Griffiths and Michal Lewi. I also look forward to the contribution of the newly appointed Councillors: Ms Nikolee Ansell, Dr Christine Choo, Hon Ronald Davies, Ms Fiona Kalaf, and Ms Nuala Keating.



**Patric de Villiers**  
**Chair**  
**Heritage Council of Western Australia**

# Vision, Mission, Objectives

## Our Vision

To have the heritage of Western Australia recognised as an important and useful asset by the community.

## Our Mission

To identify, provide for and encourage the conservation of places that have significance to the cultural heritage of Western Australia.

## Our Objectives

- To identify and conserve places of cultural heritage significance throughout the State.
- To facilitate development which is in harmony with cultural heritage values.
- To promote public awareness and knowledge of Western Australia's cultural heritage.



*King Street, Perth.  
Photograph courtesy Michal Lewi.*

## Director's Overview (incorporating 2003-04 highlights)



The past year has been a significant and challenging year for the Heritage Council of Western Australia. This year, the State celebrates its 175th Anniversary during the Year of the Built Environment and a new Heritage Council chair, Patric de Villiers was appointed in October for a four-year term. Patric has brought to the Council a strategic and enthusiastic approach to heritage issues.

The State Register of Heritage Places reached 1,000 places in January 2004 with the listing of Beatty Park in North Perth. As the State Register grows, we are seeing a diversity of places that reflect the rich history of the State. The role of the Western Australian community in shaping the State Register has been significant, with 94 places nominated by individuals in the past year.

I am pleased to report that many advances have been made in providing for and encouraging the conservation of Western Australia's heritage.

### THIS YEAR'S HIGHLIGHTS INCLUDE:

- An addition of 88 places in the State Register on an interim basis, demonstrating a commitment to making the State Register a comprehensive and diverse list, bringing the total to 1,041 at June 30 2004.
- Provision of advice on 775 development referrals and involvement in achieving a conservation outcome for major development projects such as the East Perth Power Station.
- Completion of the first draft of a Heritage Tourism Strategy.
- Increase in funding for the 2004/05 round of the Heritage Grants Program to \$1 million per annum.
- Allocation of \$85,000 to six approved conservation projects through the 2003/04 round of the Heritage Grants Program.
- Promotion of the Heritage Loan Scheme in conjunction with the Western Australian Local Government Association and StateWest Credit Society, with 65 applications for loans received.
- Hosting the Australian and New Zealand Chairs and Officials Meeting in Fremantle. The annual meetings set a strategic direction for heritage over the coming year.
- Establishing the inaugural Heritage Ambassador as part of the Heritage Council Awards.
- Listing of Chinatown Conservation Area in Broome in April, an important precinct to the State and exemplified the importance of community consultation in listing many properties.
- Seminar delivery to local government officers to inform local councils of issues relating to the identification and management of local heritage.
- Development of a program of Year of the Built Environment activities, demonstrating the importance of heritage to the built environment.
- Several registered places have been lost to fire and development this year. The 1836 Maddington Homestead was damaged by fire on the 175th Foundation Day, the homestead is one of the earliest residences in the Canning district. Registered places which have been lost to development include several buildings in the William and Wellington Street Precinct, Perth to make way for the MetroRail.

This year's achievements would not be possible without the commitment of Heritage Council councillors and staff. Their knowledge, skills and dedication that they have brought to the work of the council has been exemplary. With their support I look forward to meeting the challenges of the coming year.

**Ian Baxter**  
**Director**  
**Heritage Council of Western Australia**

# About the Heritage Council

The Heritage Council of Western Australia is an advisory and statutory body that includes members of the community, the government and the conservation profession and representatives of organisations such as the National Trust and local governments. The Heritage Council makes decisions about the care and protection of heritage places and items that have been identified as being significant to the people of Western Australia.

The nine member council was established by the *Heritage of Western Australia Act 1990* and is supported by a director and office staff. The three primary functions of the Heritage Council are:

- To establish and maintain the State Register of Heritage Places, a statutory list of places that are considered to have cultural heritage significance for the State.
- To ensure that any development of heritage places is in harmony with cultural values.
- To promote awareness and knowledge of our cultural heritage.

The Heritage Council provides advice and support to local and State government agencies, administers conservation incentives such as the Heritage Grants and Program and Heritage Loans Scheme and coordinates the Regional Heritage Advisory Service.

## HERITAGE COUNCIL MEMBERS AND COMMITTEES

Members are appointed by the Governor of Western Australia on the recommendation of the Minister for Heritage.

The Heritage Council has three committees that provide advice on a range of conservation and management issues. Each committee comprises members of the Heritage Council, staff and other appointed committee members with appropriate skills and experience.

The Heritage Council makes decisions about the care and protection of heritage places and items that have been identified as being significant to the people of Western Australia.



*(left to right) Ms Nikolee Ansell, Mr Philip Griffiths (Deputy Chair), Mr Michal Lewi AM, Mr Patric de Villiers (Chair), Mr Gerry Gauntlett, Dr Christine Choo and Hon Ronald Davies AM.  
Councillors absent: Ms Fiona Kalaf and Ms Nuala Keating.*



*Eucla Telegraph Station.*

### **The Register Committee**

The Register Committee determines the assessment priority for places referred to the Heritage Council, reviews the assessment documentation and recommends entry of places in the State Register. A place is first listed on an interim basis giving effect to a public comment period.

#### **2003/04 Members**

Voting members: Philip Griffiths, Michal Lewi, Nuala Keating, Patric de Villiers, Anne Brake, Dr Christine Choo, Ron Davies, Prof Norman Etherington, Dr John Stephens, Ian Baxter, Stephen Carrick. Non-voting members: Christine Lewis, Manager, Assessments and Registration, Heritage Council and Penny O'Connor Senior Conservation Officer (Assessment), Heritage Council

### **Development Committee**

The Development Committee ensures that proposed development to heritage sites retains the item's heritage significance. Once a place is listed, major changes to the place require approval. In assessing development applications, the impact of the proposed works on the place's heritage significance is taken into consideration. The Committee provides advice to a decision-making authority such as a local government or State Planning Commission.

#### **2003/04 Members**

Gerry Gauntlett, Nikolee Ansell, Fiona Kalaf, Patric de Villiers, Ralph Hoare, Steve Woodland, Suzanne Hunt, Ian Baxter, Stephen Carrick. Non-voting members: Lara Watson, Senior Conservation Officer (Development), Heritage Council, Louise Arnold, Conservation Officer (Development), Heritage Council.

### **Finance/Legislation/Emergency Committee**

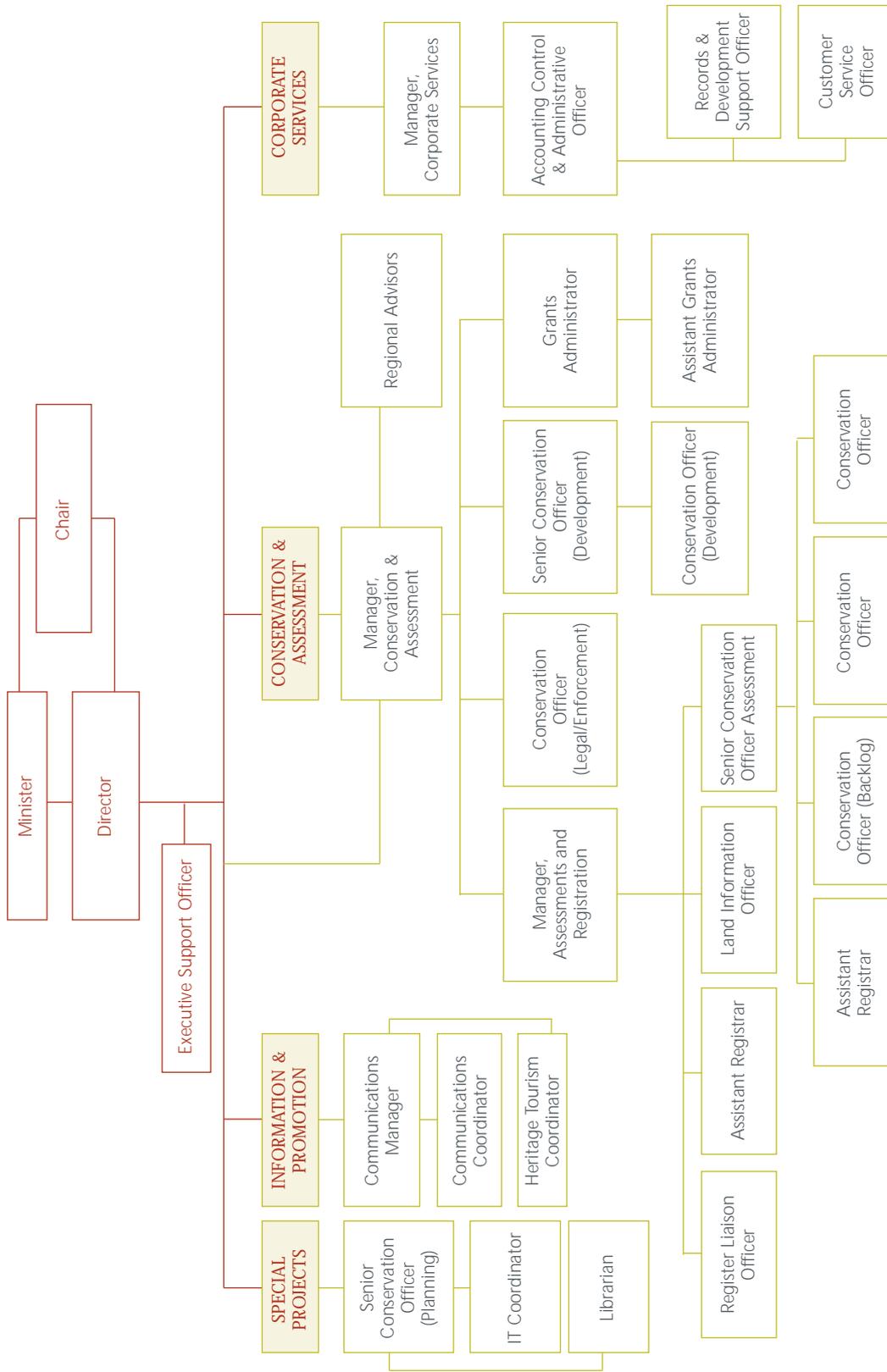
The Finance/Legislation/Emergency Committee meets when required to ensure all Heritage Council procedures and documents have met the requirements of the Heritage Act, other legislation and government policy.

#### **2003/04 Members**

Patric de Villiers, Gerry Gauntlett, Michal Lewi, Phillip Griffiths, Nuala Keating, Ian Baxter, Stephen Carrick, Mike Betham and Evan Schnell.

# Organisational Chart

## HERITAGE COUNCIL OF WESTERN AUSTRALIA – ORGANISATIONAL STRUCTURE



# Our Operating Environment

The Heritage Council operates in a dynamic environment interacting with various stakeholders and interest groups.



*Parliament House, West Perth.*

## Our Operating Environment

The Heritage Council operates in a dynamic environment interacting with various stakeholders and interest groups who often have competing interests.

### The State Register of Heritage Places

The State Register of Heritage Places is a list of places and items identified as being of particular importance to the people of Western Australia. The list includes buildings and structures, gardens, cemeteries and archaeological sites. As at 30 June 2004, there were 1,041 places listed in the State Register.

The ongoing work to make the register reflective of the State's heritage continued in 2003/04 with the addition of 88 places and items. Nominations to the State Register can be made by any member of the community.

The State Register legally protects a place's cultural heritage significance by ensuring that any proposed demolition, relocation, subdivision, amalgamation, alteration, addition or new development is in harmony with its cultural heritage values. Protection is achieved through the requirement under the Act that all development proposals to a registered place be referred to the Heritage Council for advice.

### Assisting Governments

#### REGIONAL HERITAGE ADVISORY SERVICE

The Heritage Council's Regional Heritage Advisory Service contributes significantly to the conservation of the State's built environment and the future planning of regional communities.

The Service is directly involved in the development of livable built environments in regional communities where often the restoration of historic buildings leads to local employment opportunities, economic diversification and the development of heritage tourism opportunities.

Five heritage advisors assist in the Mid West, Wheatbelt, Goldfields, Kalgoorlie-Boulder, South West, Peel, Great Southern and Albany and service 77 local governments throughout Western Australia.

#### LOCAL GOVERNMENT SEMINAR

Each year the Heritage Council hosts the 'Heritage Planning and Management Seminar' aimed at local government heritage officers and planners.

The seminar offers an intensive two-day course looking at planning issues, registration and assessment and development of heritage properties. The seminar presents case studies of recent heritage listings and development and provides many opportunities for discussion on current heritage issues.



# Assisting the Community

## RESOURCES ON THE INTERNET

The main entry point for the community to find out about heritage in Western Australia is through the web site: [www.heritage.wa.gov.au](http://www.heritage.wa.gov.au). An online database is the gateway to all registered places and items in Western Australia and local Municipal Inventories.

The site provides information about the role of the Heritage Council, as well as registration, development, case studies, insurance and grants assistance.

There were 20,883 visitors to the web site in 2003/04, with an average of 57 visits per day. The website continued to be updated and changed to improve navigation for the community.



## PUBLICATIONS

In 2003/04 the Heritage Council continued to produce informative and interesting publications, ranging from brochures, newsletters and corporate materials. Highlights include:

- Regional Heritage Advisors brochure, an illustrated brochure on the service and its successes.
- Regional Heritage updates as part of Heritage Matters. Each update is produced twice a year highlighting significant achievements in regional areas.

As part of a continual improvement program for the Council's publications, a readership survey was undertaken in June 2004 for Heritage Matters. The results will be published in late 2004.

## HERITAGE AMBASSADOR

The Heritage Ambassador role is an excellent opportunity for the winner/s of the Heritage Council Award to become involved in promoting the value of historic places to the community while increasing their knowledge of significant Western Australian heritage sites. This year was the inaugural year of the Ambassador.

The role of ambassador is informal and assists the Heritage Council to promote the value of historic places to the community - as well as the benefits of preservation and conservation of historical sites.



Ambassadors for 2004 were Mr Martin Colgan and the Shire of Cue. Both ambassadors had a speaking role at the annual Local Government Seminar.

*(left to right)  
Jane McKenzie Rottneest Island Authority,  
Heritage Minister Tom Stephens, Stan Scott Shire  
of Cue, His Excellency Lieutenant General John  
Sanderson AC The Governor of Western  
Australia, Ainslie Evans and Martin Colgan.*

## HERITAGE COUNCIL LIBRARY

The Heritage Council library is an excellent community resource and consists of many conservation and management plans, heritage studies, thematic studies and numerous reference journals. The library is available to the public by appointment.



*Aberdeen Street Cottage, Northbridge.*

# Joint Projects

## MAKING HERITAGE HAPPEN REPORT

The Making Heritage Happen report surveys the historic heritage incentives currently offered in Australia and internationally. The report compares them with incentives for nature conservation and examines their effectiveness. Conclusions are drawn about the potential reforms that should be considered to support Australia's historic heritage.

The Environment Protection and Heritage Council requested that a taskforce be established to examine incentives and other policy tools to promote heritage conservation and to develop recommendations. The taskforce comprised members from Government agencies and Heritage Councils. The report is a key tool for government, industry and the community and the Heritage Council of WA had a leading role in the coordination, research and writing.

## HERITAGE TOURISM STRATEGY

A draft Heritage Tourism Strategy has been drafted and approval from the Heritage Council and the WA Tourism Commission Board is expected in the second half of 2004. The strategy comprises a background paper and the strategy document. Comment will be sought from interested parties prior to its official release. The document confirms the importance of heritage and historic tourism, both in its own right and in partnership with other tourism interests, such as the Arts and Indigenous interests.

The Heritage Council commissioned the strategy requiring an officer to be co-located at the Heritage Council and the WA Tourism Commission, for a joint Strategy to be developed.

## ASSESSMENT OF HERITAGE PROTECTION IN WESTERN AUSTRALIA

An assessment of current heritage protection measures, with particular reference to legislation, registration and development processes was commenced in June by consultant, Mr Stuart Hicks. The assessment aims to evaluate the current working relationships between the Heritage Council and relevant government agencies and make recommendations about the most appropriate roles, responsibilities and processes to ensure effective heritage protection in WA. A report is expected in the second half of 2004.

# Report on Operations - Outcomes and Outputs

The Heritage Council has five program areas with key objectives through which the requirements of the Heritage Act are met.



*East Perth Power Station (fmr).*



*Wearne Hostel, Cottesloe.*



## Report on Operations - Outcomes and Outputs

The Heritage Council has five program areas with key objectives through which the requirements of the Heritage Act are met. Those five areas are listed below. The Corporate Management area is also included.

**Outcomes:** Conservation of cultural heritage places in Western Australia for the benefit of present and future generations.

**Outputs:** Cultural heritage conservation services.

1	Assessment and Registration	To establish and maintain a comprehensive Register of Heritage Places.
2	Government Heritage Services	To develop the role of local government and State Government agencies in the conservation and management of heritage places and provide conservation advice to the Minister.
3	Development Referrals and Conservation Advice	To promote and facilitate appropriate conservation, management and development of places of cultural heritage significance.
4	Conservation Incentives for Property Owners	To provide financial assistance and other incentives for conservation projects.
5	Education and Promotion	To promote awareness and understanding of the cultural heritage of Western Australia.
6	Corporate Management (including Human Resource Management)	To provide essential services and support for the Heritage Council and to ensure that the Council complies with accountability and statutory reporting responsibilities.

## Output One: Assessment and Registration

**Key Objective:** To establish and maintain a comprehensive State Register of Heritage Places (State Register).

### 2003-04 KEY ACHIEVEMENTS

- Completed 163 assessments.
- Entered 88 places in the State Register on an interim basis.
- Registered five heritage precincts.

### ASSESSMENT AND REGISTRATION PROGRAM 2003-2004

The Heritage Council exceeded its targets for the number of places assessed during the year, as well as the number of places registered on an interim and permanent basis. 2003/04 also saw an increase in the number of places assessed and registered from the previous year. Information relating to places assessed and registered in 2003/04 can be found in **Figure One** (below). There were 1,041 places listed in the State Register at 30 June 2004.

Of 128 places considered for interim registration during the year, 88 places were listed in the State Register. A list of these places is provided in **Appendix A**.

Owner objections were recorded for about 30 per cent of places considered for interim registration, however less than half of the initial objections were sustained at permanent registration.

**FIGURE ONE - ASSESSMENTS AND REGISTRATIONS 2002/03 TO 2003/04**

	2002/03	2003/04 Actual	2003/04 Target
Places assessed	146	163	160
Places registered (interim)	75	88	66
Places registered (permanent)	81	87	80
Total registered 30 June	954	1,041	1,020
Places Minister made a decision (interim)	8%	15%	
Places Minister made a decision (permanent)	7.5%	8%	
Places being considered by Minister at 30 June (interim)	21	15	
Places being considered by Minister at 30 June (permanent)	3	1	
Assessments from Conservation Plans/Conservation Study	26	41	
Assessments from GHPDP*	25	9	
Assessments commissioned	92	109	
Assessments below threshold	24	32	
Assessments in-house	5	4	

\* *Government Heritage Property Disposals Process*

*Claremont Municipal Chambers.*



## ACCELERATED ASSESSMENT AND REGISTRATION PROGRAM

A three-year Accelerated Assessment and Registration Program was initiated in August 2002 to manage the growth in the number of places referred to the Heritage Council for possible entry in the State Register. The accelerated assessment program aims to provide owners with a higher degree of certainty regarding registration.

The accelerated assessment program involves a preliminary review of places on the Heritage Council's 'backlog' to determine whether further assessment is required. Those places which warrant further assessment are then added to the current assessment program.

In 2003/04, 1070 preliminary reviews of places in the backlog were undertaken. Of these, 575 individual places did not warrant further assessment and have been removed from the Heritage Council's assessment program. A further 207 places will be assessed as part of 56 historic precincts, rather than as individual places.

## HISTORIC PRECINCTS

There are currently 17 historic precincts listed in the State Register. In 2003/04, the Ord Street Precinct in Fremantle, Donnybrook Railway Precinct, Pemberton Timber Mill Workers' Cottages Precinct, Railway Housing Precinct in Merredin and William and Wellington Street Precinct in Perth were added to the State Register on an interim basis.

The British Empire and Commonwealth Games Precinct in City Beach was referred to the Heritage Council in July 2003 and assessed for its cultural heritage significance during the year. In February 2004, the Heritage Council decided not to recommend 17 houses and related areas for inclusion in the State Register. A range of interpretive initiatives are being investigated with the Town of Cambridge to recognise the significance of the 1962 Empire Games.

## CONSERVATION ORDERS

No conservation orders were issued by the Minister for Heritage during 2003/04.

## HERITAGE AGREEMENTS



*Heritage Minister Tom Stephens and Director Multiplex Developments Martin Steens at the announcement of the Raffles Hotel Heritage Agreement*

There are currently 55 Heritage Agreements in place, with five new Heritage Agreements reached in 2003/04 for the Old Police Lockup and Boab Tree, Broome; Aberdeen Hotel and St John's Building, Northbridge; Raffles Hotel, Applecross; The Residency, Bunbury; and the Boarding House (fmr), Bunbury.

The Heritage Council monitors 30 agreements, whereby the owners are required to undertake conservation works or fulfil other obligations under the agreement.

There are currently seven agreements which are not binding on the current owners. The Heritage Council has not been able to lodge Heritage Agreement memorials on land titles for these places due to change in ownership.

## FUTURE DIRECTION

- Complete 100 assessments of places for possible entry in the State Register.
- Complete the review of places on the backlog by June 2005.
- Register 79 places on an interim basis.

## Output Two: Government Heritage Services

**Key Objective:** To develop the role of local government and State Government agencies in the conservation and management of heritage places and provide conservation advice to the Minister.

### 2003-04 KEY ACHIEVEMENTS

- Played a key role in producing the national report on heritage incentives, Making Heritage Happen.
- Completed a draft Heritage Tourism Strategy for WA.
- Maintained the Regional Heritage Advisory Service to current levels.

### MANAGING OUR HERITAGE

The Heritage Council provides information and support services to local and State Government and national bodies.

As the owners of much of the State's heritage, State Government agencies play an important role in heritage conservation. The Heritage Council provides advice to State Government agencies in relation to the disposal of heritage buildings to ensure that places are properly conserved and managed.

To assist local government authorities in the conservation of local heritage, the Heritage Council actively provides advice to local governments undertaking Municipal Inventory reviews and on other planning matters.

Other initiatives to promote heritage at a local level include the Regional Heritage Advisory Service and the development of a Heritage Tourism Strategy.

### STATE PLANNING POLICY

The Heritage Council collaborated with the Department of Planning and Infrastructure to prepare a draft State Planning Policy for Heritage Conservation. This initiative was one of the recommendations of the Heritage Working Party formed by the previous Minister in 2002/03.

Further work is planned to finalise the policy and seek its adoption in 2004/05.

The Heritage Council provides advice to State Government agencies in relation to the disposal of heritage buildings to ensure that places are properly conserved and managed.

*Government Printing Office (fmr), Perth.*



## REGIONAL HERITAGE ADVISORY SERVICE



*Mid West Regional Heritage Advisor  
Tanya Henkel and owner Elaine Taylor at  
the Paynes Find State Battery in Yalgoo.*

With the bulk of Western Australia's heritage located in regional areas, the Heritage Council provides a Regional Heritage Advisory Service to ensure local governments, owners and other organisations have access to professional heritage expertise. The service is established in the Goldfields, Wheatbelt, Mid West, Peel, South West and Great Southern regions.

### HERITAGE TOURISM STRATEGY

In order to progress the Heritage Tourism Strategy, a full-time contract appointment was made in December 2003. The officer is co-located at the Heritage Council of Western Australia and the Western Australian Tourism Commission, in order to produce a joint Strategy.

By June 2004 a draft background paper and draft Heritage Tourism Strategy had been drafted. Comment from interested parties will follow, prior to its official release.

The documents confirm the importance of heritage and historic tourism, both in its own right and in partnership with other tourism interests, such as the arts and Indigenous interests. Globally, heritage tourism is one of the fastest growing segments of the market, with one of the highest economic outcomes in terms of tourist yield.

Two consultancies, supported by a WARIS grant from the Department of Local Government and Regional Development, will provide important input for the progression of the Strategy:

- A Heritage Tourism Thematic Assessment study, to identify and link key Western Australian heritage and historic themes with tourism themes and products;
- A Heritage Tourism Profitability study, to apply an established model to assess the economic value of heritage tourism at two heritage destinations in Western Australia.

The Heritage Council is currently supporting two projects for inclusion as pilot projects in the strategy, one with the City of Albany and the other with partners throughout the Mid West, based on the Monsignor Hawes legacy.

Adoption of the Heritage Tourism Strategy will complement the Government's policies on sustainability, regional development, tourism and heritage.

### STATE GOVERNMENT OWNED HERITAGE DISPOSAL PROCESS

Under the Government Heritage Property Disposal Process (GHPDP), disposal includes the demolition, sale, transfer or lease of a property to outside of the State Government sector (the transfer or lease must be for at least 10 years).

Where State Government owned properties are more than 60 years old, are listed on an existing heritage list or display other evidence of potential significance, the agency is required to notify the Heritage Council of the proposed disposal at least four months beforehand. The process ensures that properties under consideration for disposal are assessed for heritage value and that relevant protection is provided where appropriate.

25 assessments were undertaken as a result of GHPDP referrals in 2003/04.



### NATIONAL HERITAGE

The Commonwealth's Environment Protection and Heritage Council released a major report in April 2004 on incentives and other innovative policy tools for conserving Australia's historic heritage.

The report, "Making Heritage Happen", was the result of 18 months work by a Taskforce of Commonwealth, State and Territory heritage officials.

The report:

- Surveys historic heritage incentives currently offered in Australia and internationally
- Compares them with incentives for nature conservation
- Examines their effectiveness.

The report provides comprehensive and accessible information that Commonwealth, State and local governments can consider to promote heritage conservation by positive means.

The Heritage Council of WA was represented on the Taskforce and Council staff provided most of the research, writing and editing for the report.

The Heritage Council also contributed to national heritage initiatives by:

- Hosting the 2004 National Heritage Chairs and Officials meeting in Fremantle and Perth, in March 2004.
- Producing a detailed Discussion Paper on Revolving Funds for Historic Heritage Conservation, for consideration by the National Heritage Chairs and Officials.

### MINISTERIAL SUPPORT

The Heritage Council received and completed 367 requests for briefing notes and draft responses from the Minister for Heritage during the year.

### FUTURE DIRECTION

- Assist the Department of Planning and Infrastructure to prepare and implement a State Planning Policy for Heritage.
- Resource the Local Government Heritage Working Party and complete stage two in its work program.
- Support the National Incentives Taskforce in progressing the recommendations of the Making Heritage Happen report.
- Support the adoption of the Heritage Tourism Strategy and progress related research and pilot projects.

## Output Three: Development Referrals and Conservation Advice

**Key Objective:** To promote and facilitate appropriate conservation, management and development of places of cultural heritage significance.

### 2003-04 KEY ACHIEVEMENTS

- Provided advice on 775 Development Referrals, 79 per cent of which related to places listed in the State Register.
- Provided detailed conservation advice on major development projects including: William and Wellington Street Precinct, Chinatown Conservation Area, East Perth Power Station, Albany Courthouse, Midland Railway Workshops, Victoria Quay and the Commonwealth Bank Building Perth.

### CONSERVING OUR HERITAGE



*Members of the Development Committee on a site visit of the East Perth Power Station.*

If a place is included in the State Register, any changes or works that may affect that place's significance are required to be referred to the Heritage Council for advice prior to the works being undertaken. This process is known as a development referral.

When an application for development of a heritage-listed place is lodged with a local government, the Heritage Act requires it be referred to the Heritage Council for advice.

The Heritage Council supports practical changes and new compatible uses. The Council's role is to sensitively manage change and ensure that any proposed changes do not have an adverse impact on the values that contribute to the cultural heritage significance of the place.

Examples of the kind of works that need to be referred include demolition, relocation, subdivision, amalgamation, alterations, additions and new development. Advice can also be sought in relation to the proposed development of non-registered places, but in this case the Heritage Council's advice is not binding.

Advice on development referrals is provided by the Heritage Council's Development Committee and Conservation Officers.

The Heritage Council assesses development proposals in accordance with the principles of the International Council on Monuments and Sites (ICOMOS) Burra Charter and the requirements of the Heritage Act, with due regard to the identified significance of the place.

Where a guiding document such as a Conservation Plan exists for a place, any recommendations relating to the conservation and development of the place are taken into account in the Heritage Council's consideration of a development proposal.

## 2003-04 DEVELOPMENT REFERRALS

The processing of development referrals received in 2003/04 is summarised in **Figure Two** below. There was an increase of 12 per cent in the number of development referrals received in 2003/04 compared to the previous year.

The proportion of development referrals received for registered places increased from 76.7 per cent in 2002/03 to 79.4 per cent in 2003/04, which may be due to the increased number of places now entered in the State Register. It is anticipated that development referrals will continue to increase in accordance with the increased number of registered places, particularly as the Accelerated Assessment and Registration Program progresses.

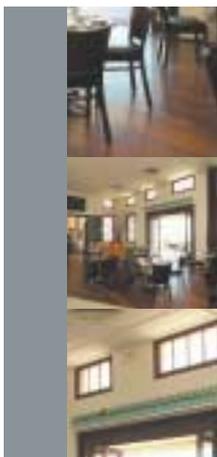
Heritage Council officers under delegated authority deal with more than three quarters of the total number of development referrals received. The remainder are considered by the Development Committee.

**Figure Two - Development referrals 2000/01 to 2003/04.**

	2001/02	2002/03	2003/04	2003/04 (%)
Referrals received	722	696	775	
Referrals received - registered places	522	534	615	79.4%
Referrals received - non-registered places	200	162	160	20.6%
Referrals received - metropolitan	437	456	510	65.8%
Referrals received - regional	285	240	265	34.2%
Referrals processed under 30 days	597	525	514	66.3%
Referrals processed over 30 days	125	171	261	33.7%
Referrals received under Section 11 and 78 of The Heritage Act 1990 relating to registered places	203	355	386	49.8%
Other referrals	521	341	389	50.2%
Recommendations made by Development Committee	237	234	188	24.3%
Recommendations made under delegated authority	485	462	587	75.7%

NUMBER OF REFERRALS	YEAR
877	2000/01
722	2001/02
696	2002/03
775	2003/04

### FUTURE DIRECTION

- Assess approximately 750 development referrals
- Continue to engage persons with broad commercial and practical experience to assist in the assessment of development referrals

*Heathcote Hospital (fmr), Applecross.*

## Output Four: Conservation Incentives for Property Owners

**Key Objective:** To provide financial assistance and other incentives for conservation projects.

### 2003/04 KEY ACHIEVEMENTS

- Allocated \$85,000 to six approved conservation projects through the 2003/04 Heritage Grants Program.
- Acquitted \$384,989 in Heritage Grants Program reimbursements.
- In addition, acquitted \$20,672 in Government Policy Commitment reimbursements.
- In conjunction with the Western Australian Local Government Association (WALGA), administered the Heritage Loan Scheme, which attracted 65 applications during the first year of the scheme.
- An additional four local governments joined the scheme during 2003/04.
- Funding for the 2004/05 round of the Heritage Grants Program was increased to \$1 million per annum.
- Allocated Conservation Incentive Program funding of \$10,000 to Fairbridge Western Australia Inc for "Exeter".

### CONSERVATION INCENTIVES

Funding for heritage conservation is available from a number of sources including the Heritage Council, Lotterywest and the Commonwealth Department of the Environment and Heritage. Owners of registered places are given preference when applying for heritage funding.

In 2003/04 the Heritage Council, in conjunction with the WALGA and StateWest Credit Society, administered the Heritage Loan Scheme. The concessional loan scheme provides low interest loans for eligible owners of heritage places undertaking conservation works. The official launch of the scheme took place on the 7 July 2003 and the scheme has attracted 65 applications in the first year.

### 2003-04 HERITAGE GRANTS PROGRAM

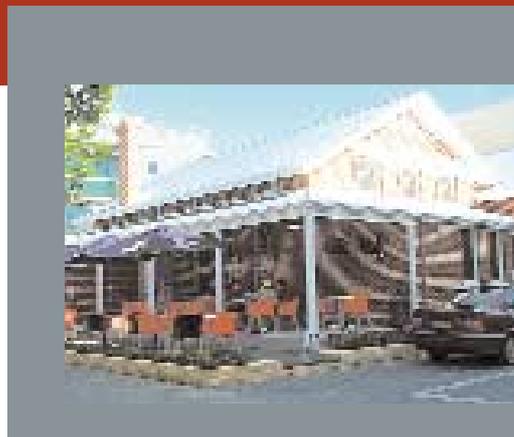
The Heritage Grants Program aims to encourage private owners to conserve built places of cultural heritage significance. Funds are primarily provided for conservation works and the development of Conservation Plans.

In 2003/04 the Heritage Council allocated \$85,000 to six approved conservation projects, applications for which were received in 2002/03. Due to funding being re-allocated to the Accelerated Assessment and Registration Program, a 2003/04 round of the Heritage Grants Program was not advertised.

Applications for the 2004/05 Heritage Grants Program closed on 19 March 2004.

A full list of grants allocated in 2003/04 can be found at **Appendix B**. Places allocated conservation and interpretation funding through the Lotterywest grant program are listed in **Appendix C**.

*East Perth Primary School (fmr).*





*(left to right) City of Fremantle Mayor Peter Tagliaferri, owner Richard Longden and Heritage Minister Tom Stephens. Mr Longden received a low interest loan under the Heritage Loan Scheme to conserve his Fremantle property.*

### HERITAGE LOAN SCHEME

More than 5,000 owners of heritage places have access to discounted loans for conservation works under the scheme. The State Government has provided \$165,000 to the scheme and will contribute a further \$35,000 per annum during the next three years.

Owners of places within participating local government areas that are listed in a local government Municipal Inventory, State Government Register of Heritage Places, Commonwealth Register of the National Estate or National Trust List of Classified Places are eligible to apply.

Participating local governments from round three onwards included Bassendean, Broomehill, Claremont, Coolgardie, Cottesloe, Cue, Donnybrook-Balingup, East Fremantle, Fremantle, Gingin, Greenough, Katanning, Murchison, Nedlands, Sandstone, Subiaco, Swan, Vincent and Woodanilling.

During the first year of the scheme, 65 applications were received. To the end of June 2004 four loans have been established totalling \$43,500.

### FUTURE DIRECTIONS

- Allocate funding to approved projects through the 2004/05 Heritage Grants Program.
- Manage the grants allocated under the previous rounds of the Heritage Grants Program.
- Liaise with Lotterywest to ensure projects totalling up to \$500,000 under the Lotterywest Conservation of Cultural Heritage Program address high priority conservation issues to places entered in the State Register of Heritage Places.
- Open the 2005/06 round of the Heritage Grants Program.
- Together with the Western Australian Local Government Association, assist in the management of the Heritage Loan Scheme.

## Output Five: Education and Promotion

**Key Objective:** To promote awareness and understanding of the cultural heritage of Western Australia.

### 2003/04 KEY ACHIEVEMENTS

- Coordination of the Heritage Chairs and Officials of Australia and New Zealand meeting at Fremantle.
- Developed key publications including 'Regional Heritage Advisory Service', 'Guide to Development' and 'Heritage Award' brochures.
- Produced nine editions of the Heritage Update newsletters and three editions of the Heritage Matters magazine.
- Answered 217 media enquiries, prepared 145 news releases and achieved 144 articles in the media.

### COMMUNICATING WITH OUR STAKEHOLDERS

Two of the primary functions of the Heritage Council are to increase awareness among stakeholders and raise the profile of heritage within the Western Australian community. This is achieved through:

- Providing information on processes of registration and development and the implications of heritage listing.
- Promoting awareness of the importance and value of heritage to the wider community.
- Providing strategic communication advice and support to the Heritage Council.

Two of the primary functions of the Heritage Council are to increase awareness among stakeholders and raise the profile of heritage within the Western Australian community.

### COMMUNITY CONSULTATION

Consultation to encourage better understanding of the purpose of registration and processes associated with the registration and development of places and precincts is an important element of the Council's interaction with owners.

Due to the number of owners in the Brookman and Moir Streets Precinct in the Town of Vincent, liaison took place with the council officers to develop a fact sheet and question and answer sheet to include in the interim registration letter to all owners. This was developed with the aim of answering any questions and encouraging owners to contact the Heritage Council about any issues they may have about the registration process or future development.

It is anticipated that similar community consultation programs will continue in 2004/05.

### MEDIA

This year, 217 media enquires were received and responded to. The quality and effectiveness of our media liaison continued to improve with 144 media articles reaching the community compared with 120 in the previous year.

Two Heritage Council Regional Advisers participated in weekly interviews on ABC Radio in the Mid West and Wheatbelt areas.

### PUBLICATIONS

Development of new and various revised publications ensured that the community and stakeholders received the most current information on heritage issues and the operations of the Heritage Council. A list of publications produced during 2003/04 is provided in **Appendix D**.



*(left to right) Town of Vincent Mayor Nick Catania, former Olympic swimmer Lyn McKenzie, Heritage Minister Tom Stephens and Member for Perth John Hyde MLA.*

## EVENTS

In January 2004, the Minister for Heritage announced the 1,000th entry in the State Register, Beatty Park in North Perth.

The launch of the Heritage Loan Scheme in July 2003, and subsequent funding boost announcement in January 2004 gained widespread coverage in local and state media, as did the press conference held at the Raffles Hotel in January announcing Heritage Agreements relating to the Raffles Hotel, the Aberdeen Hotel and St Johns Building complex.

A number of initiatives were undertaken to mark the Year of the Built Environment (YBE) 2004 to raise awareness of the value of Western Australia's historic built environment.

As well as publicising YBE events in Heritage Matters, Heritage Updates and media releases, a special calendar depicting Western Australia's Parliament House was created to mark the year. The Heritage Council also contributed to a special advertorial published in the West Australian newspaper and took part in the Cities, Town Centre and Communities Conference in May.

The Heritage Council hosted the meeting of National Permit Managers and Information Officers in February 2004 as well as the Australian and New Zealand Heritage Chairs and Officials meeting in March. These meetings brought a national focus to heritage conservation in WA, drawing attention to historic sites such as New Norcia, Fremantle Prison and the cottages at Rottne Island.

The Council also took part in Architecture Week in September 2003 by conducting a public tour of the Perth Town Hall. Heritage Council representatives participated in information forums held by the Real Estate Institute of WA and WA Business News newspaper during the year.

## AWARDS & SPONSORSHIP

The winners of the 2004 Heritage Council Award was announced at Government House in March. Two winners were chosen, Neerabup builder Mr Martin Colgan and the Shire of Cue. This was the first year the award was open to public nominations, attracting 23 submissions. Both winners became "Heritage Ambassadors".

The Heritage Council continued its sponsorship of the RIAA Architectural Awards for 2004. The winner of the Conservation Award was John Longley Architect for conservation and adaptive re-use of Fremantle Barracks. Commendations went to Spowers Architects for Parliament House Northern Extension & Associated Works; Sasha Ivanovich & Associates Pty Ltd for Lexden Park; and Edgar Idle Wade Architects in Association with Hocking Planning & Architecture for Niana House, Castledare Retirement Village.

## FUTURE DIRECTIONS FOR EDUCATION AND PROMOTION

- Continue development of key publications and the website.
- Complete the review and publication of a new Directory of Consultants and establish an annual revision process.
- Continue active involvement in the Year of the Built Environment 2004 as well as other community events.
- Continue community consultation programs for registration of certain places and precincts in 2004/05.

## Output Six: Corporate Management

**Key Objective:** To provide essential services and support for the Heritage Council and to ensure that the Council complies with accountability and statutory reporting responsibilities.

### 2003/04 ACHIEVEMENTS

- Installation of a new security system to address risk management issues.
- Record Keeping Plan completed and forwarded to the State Records Commission.
- Enhancement of electronic timesheets for full-time and part-time staff.
- Enhancement of the staff leave roster for management reporting.

### INTERNAL AUDIT

As required under Section 55(f) of the Financial Administration and Audit Act 1985 the internal audit of the Heritage Council was performed in 2003/04 by Stanton Partners.

The Internal Audit Report determined the quality of management control to be very good and the overall risk exposure of the Heritage Council to be low.

### EXTERNAL AUDIT - OFFICE OF THE AUDITOR GENERAL

The Auditor General's representative, Hall Chadwick, currently performs the external audit of the Heritage Council. For 2003/04 the Auditor General estimated the cost of the audit to be \$10,000 which is recorded under Revenues from Government as "Resources received free of charge" and within "Service and contracts" expenditure, by the Heritage Council.

From 2004/05 the output appropriation to the Heritage Council has been increased to allow payment to the Office of the Auditor General.

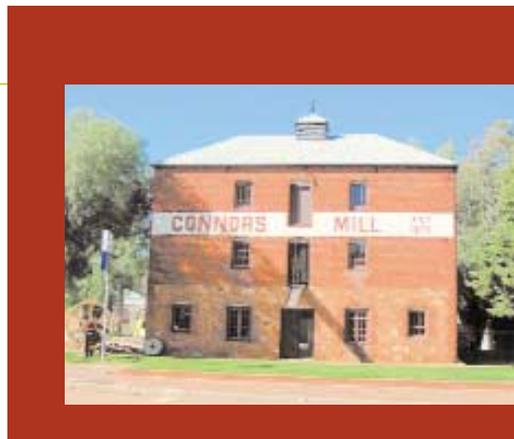
### RISK MANAGEMENT

Building security has been enhanced in accordance with risk issues identified in an assessment of the Heritage Council. The Department of Housing and Works has also commenced structural and maintenance work on the wooden verandahs to ensure their safety.

### RECORDS MANAGEMENT

In accordance with the requirements of Section 19 of the *State Records Act 2000*, the Heritage Council completed its Recordkeeping Plan.

The Recordkeeping Plan was approved by the State Records Commission before May 2004.



Connor's Mill, Toodyay.



*Lady Lawley Cottage, Cottesloe.*

### FUNCTIONAL REVIEW IMPLEMENTATION GROUP

The Heritage Council has been involved with the Functional Review Implementation Group since inception in the implementation of corporate service reform across the whole of government for finance, procurement and human resource processes.

Currently the Department of Environment provides those services required by the Heritage Council.

### CAPITAL USER CHARGE

The adoption of accounting standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets, in relation to grants payable by the Heritage Council, decreased the net asset position of the Heritage Council resulting in no Capital User Charge being raised in 2003/04.

### FINANCIAL MANAGEMENT FORUMS

The Heritage Council attended the Department of Treasury and Finance financial management forums throughout the year to ensure its budget reporting requirements were up to date and to keep abreast of the impact the adoption of International Financial Reporting Standards (IFRS) will have on the financial statements of the Heritage Council.



*Druid's Hall, Geraldton.*

## PRINCIPAL ACCOUNTING OFFICERS' FORUM

The Principal Accounting Officers Forum, held in May 2004, provided the Heritage Council with direction and strategies for earlier financial reporting, expectations on adoption of international financial reporting standards, and what challenges lay ahead for the Heritage Council under the shared corporate services project.

### FREEDOM OF INFORMATION

The Heritage Council received 12 requests for information under the *Freedom of Information Act 1992* during 2003/04. One application was carried forward from 2002/03. All applications were completed by 30 June 2004, with the average processing time for applications being 28 days.

Applications received and granted related to the following places:

- The Court Hotel
- Tuckfield Street
- William and Wellington Streets
- The Boulevard
- Town of Claremont Municipal Inventory
- Fothergill Street
- The Cliffe
- Dalkeith Opera House
- Cottesloe Beach Hotel
- Furphy's House
- Cape Leeuwin Lighthouse Precinct.

The Heritage Council also met its reporting requirements to the Information Commissioner in accordance with the *Freedom of Information Act 1992*. A list of Heritage Council publications available to the public can be found on the Heritage Council's website. Alternatively this list can be provided by post. Any Freedom of Information enquiries and requests can be made to:

FOI Coordinator  
Heritage Council of WA  
PO Box 6201  
EAST PERTH WA 6792

WA Bank (fmr), Cue.



## FUTURE DIRECTIONS FOR CORPORATE MANAGEMENT

- Conduct the annual timelog review of staff times to ensure costs are appropriately distributed to output units.
- Review new service level agreements to ensure services are provided at a competitive cost.

## HUMAN RESOURCE MANAGEMENT EMPLOYING AUTHORITY

In 2003/04, Heritage Council staff were employed under the *Public Sector Management Act 1994* through the employing authority of the Department of Environment.

### Staff profile - at 30 June 2004

	2003/04	2002/03
Full-time equivalents	25	25
Female staff	20	21
Male staff	5	4

## CODE OF CONDUCT

The Department of Environment's Code of Conduct for staff is used by the Heritage Council.

## INDUSTRIAL RELATIONS

Heritage Council staff members, depending on their employment status, are employed under either:

- Government Officers Salaries, Allowances and Conditions - General Agreement; or
- Department of Environment Industrial Agreement 2001.

## STAFF DEVELOPMENT

Professional development of our staff is encouraged and supported through the staff performance management system. All new staff members are offered immediate computer training, as well as other internal and external training courses throughout the year. Expenditure on training in 2003/04 was \$10,531.

## OCCUPATIONAL SAFETY AND HEALTH

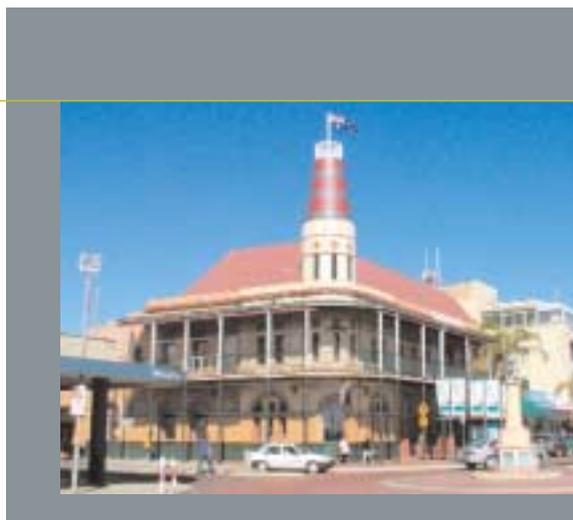
Resuscitation equipment was acquired during the year and is held by the approved first aid officers for use in emergency situations.

No occupational health and safety or workers' compensation issues arose during the year.

## PUBLIC SECTOR MANAGEMENT ACT

On behalf of the Heritage Council the Department of Environment met the 2003/04 human resource reporting requirements under the Public Sector Management Act.

*Freemason's Hotel, Geraldton.*



### REMUNERATION FOR HERITAGE COUNCIL MEMBERS

The total of fees, salaries, superannuation and other benefits allocated for Heritage Council members is provided below:

RANGE	2003/04	2002/03
\$1 - \$10,000	12	17
\$10,000 - \$20,000	3	1
TOTAL REMUNERATION	\$94,969	\$88,160

### INFORMATION TECHNOLOGY

The Heritage Council undertook the following information technology-based projects during the year:

#### **Heritage Inventory Software**

The software has been improved to Version 1.4 which improved the compatibility with Windows XP. The software is a PC-based database management system that allows local governments to efficiently record and manage their Municipal Inventories.

#### **On-line Register**

Access to the Heritage Council's website-based Heritage Register and Online Database increased during the year, with the number of people accessing the database averaging 57 per day. The database is regularly updated with information on more than 16,000 places in Western Australia, including more than 1000 places included in the Register of Heritage Places.

#### **Website**

Work continued on improving the content and layout of the Heritage Council's website.

### COMPLAINTS HANDLING

As part of a whole-of-government complaints management strategy, a complaints management system that conforms to the relevant Australian Standard was implemented in May 2004. The complaints management strategy is relevant to goods and services provided by the Heritage Council. The complaints policy is available on the website. No complaints were received in 2003/04.

# Compliance Report

Corporate Management takes active steps to ensure that the Heritage Council continues to comply with all relevant legislation and adopts appropriate measures to ensure there is no unnecessary risk exposure.



*New Norcia*

# Compliance Report

## RESPONSIBLE MINISTER

The Hon Tom Stephens BA MLC, Minister for Local Government and Regional Development; Heritage; the Kimberley, Pilbara and Gascoyne; Goldfields-Esperance.

## COMPLIANCE WITH LEGISLATION

Corporate Management takes active steps to ensure that the Heritage Council continues to comply with all relevant legislation and adopts appropriate measures to ensure there is no unnecessary risk exposure. This section ensures that staff members are aware and respond appropriately to any new compliance obligations.

## ENABLING LEGISLATION

*Heritage of Western Australia Act 1990*

## LEGISLATION ADMINISTERED

*Heritage of Western Australia Act 1990*

## LEGISLATION IMPACTING ON THE HERITAGE COUNCIL'S ACTIVITIES

In performing its functions, the Heritage Council complies with the following relevant written laws:

*Disability Services Act 1993*

*Electoral Act 1907*

*Equal Opportunity Act 1984*

*Financial Administration and Audit Act 1985*

*Freedom of Information Act 1992*

*Government Employees' Superannuation Act 1987*

*Industrial Relations Act 1979*

*Public Sector Management Act 1994*

*Salaries and Allowances Act 1984*

*State Supply Commission Act 1991*

*Workers' Compensation and Assistance Act 1981*

*State Records Commission Act 2000*

*Occupational Safety and Health Act 1984*

*Corruption and Crime Commission Act 2003*

*Public Disclosures Act 2003*

The *Acts Amendment (Heritage Council) Act 1990* impacts on:

*Parliamentary Commissioner Act 1971*

*Local Government Act 1995*

*Local Government (Miscellaneous Provisions) Act 1960*

*Town Planning and Development Act 1928 (as amended)*

*Metropolitan Region Town Planning Scheme Act 1959 (as amended)*

*Strata Titles Act 1985 (as amended)*

*Planning Legislation Amendment Act 1996*

In the financial administration of the Heritage Council, we have complied with the requirements of the *Financial Administration and Audit Act 1985* and every other relevant written law, and have exercised controls which provide reasonable assurance that the receipt, expenditure and investment of moneys, the acquisition and disposal of public property and incurring of liabilities have been in accordance with legislative provisions.

We are not aware of any circumstances which would render the particulars included in this statement misleading or inaccurate.

## COMPLIANCE WITH PUBLIC SECTOR STANDARDS

In the administration of the Heritage Council of Western Australia, I have complied with the Public Sector Standards in Human Resource Management, the Western Australian Public Sector Code of Ethics and the Department of Environment's Code of Conduct.

Ian Baxter  
Director (Principal Accounting Officer)  
Heritage Council of Western Australia  
31 August 2004

## EQUAL EMPLOYMENT OPPORTUNITY

The Heritage Council has adopted the Department of Environment's Equal Employment Opportunity Management Plan, which is a requirement of the *Equal Opportunity Act 1994*. The Department of Environment has also submitted the Heritage Council's yearly report required by Part IX of the Act to the Director of Equal Opportunity in Public Employment.

The report relates to the number of employees at 30 June 2004, and has been used to help monitor Heritage Council and State Government initiatives aimed at achieving a more diverse workforce within the Public Sector.

## DISABILITY SERVICES PLAN

The Department of Housing and Works, as landlord and tenant, is currently reviewing disability access to the building.

## ELECTORAL ACT 1907

In compliance with section 175ZE of the *Electoral Act 1907*, the Heritage Council is required to report on expenditure incurred during 2003/04 in relation to advertising agencies, market research organisations, polling organisations, direct mail organisations and media advertising organisations.

CLASS OF EXPENDITURE	2002/03	2003/04
<b>Media advertising agencies</b>		
Vacant positions	\$16,877	\$5,168
Statutory advertising	\$26,175	\$32,006
<b>TOTAL</b>	<b>\$43,052</b>	<b>\$37,174</b>

## EVALUATIONS

No evaluations were undertaken during the year.

## WASTE PAPER RECYCLING

Heritage Council staff members are actively encouraged to recycle paper. A bulk recycling bin is available, and Paper Recycling Industries collect waste paper on a regular basis.



## Certification of Performance Indicators

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Heritage Council's performance, and fairly represent the performance of the Heritage Council of Western Australia for the financial year ended 30 June 2004.

Patric de Villiers  
Chair  
Heritage Council of Western Australia  
31 August 2004

Philip Griffiths  
Deputy Chair  
Heritage Council of Western Australia  
31 August 2004

Ian Baxter  
Director (Principal Accounting Officer)  
Heritage Council of Western Australia  
31 August 2004



## AUDITOR GENERAL

### INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

### HERITAGE COUNCIL OF WESTERN AUSTRALIA PERFORMANCE INDICATORS FOR THE YEAR ENDED JUNE 30, 2004

#### **Audit Opinion**

In my opinion, the key effectiveness and efficiency performance indicators of the Heritage Council of Western Australia are relevant and appropriate to help users assess the Council's performance and fairly represent the indicated performance for the year ended June 30, 2004.

#### **Scope**

##### *The Council's Role*

The Council is responsible for developing and maintaining proper records and systems for preparing performance indicators.

The performance indicators consist of key indicators of effectiveness and efficiency.

##### *Summary of my Role*

As required by the Financial Administration and Audit Act 1985, I have independently audited the performance indicators to express an opinion on them. This was done by looking at a sample of the evidence.

An audit does not guarantee that every amount and disclosure in the performance indicators is error free, nor does it examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the performance indicators.

D D R PEARSON  
AUDITOR GENERAL  
September 29, 2004

## EFFECTIVENESS INDICATORS

Conservation of cultural heritage places in Western Australia for the benefit of present and future generations is the Outcome that is supported by the Heritage Council's Output of Cultural Heritage Conservation Services.

The following effectiveness indicators demonstrate the extent to which the Council's Output contributes to that Outcome.

### INDICATOR 1

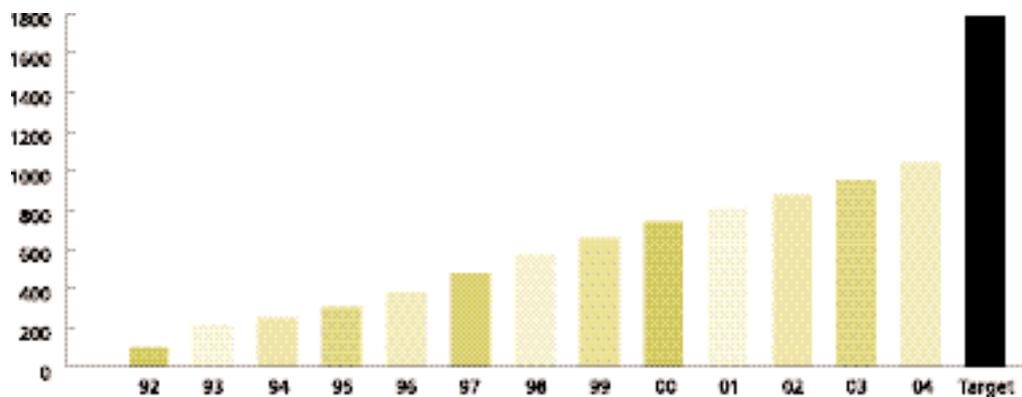
2003/04

2002/03

#### The extent to which the Register is representative of the State's heritage:

A.Completion index	58% complete	50%
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### COMPLETION INDEX



### NOTES

- The information is derived from the Heritage Council's Places database, a comprehensive database of heritage places identified in Western Australia from all sources, including all places in Municipal Inventories.
- The "Completion Index" is measured against a benchmark completion figure equal to the number of places recommended for entry in the Register, within the recommendations contained in Municipal Inventories. The benchmark figure is 1,788 places as at 30 June 2004.
- The indicator is relevant to the Outcome in demonstrating the extent to which the full range of the State's cultural heritage is represented in the Register, without major "biases" towards particular regions or types of places.
- The indicator can be seen as comparable to environmental indicators widely employed in the planning or environment-protection sector, which address the representation of extant plant and animal taxa within a State or region.
- Establishment of a comprehensive Register is a central function of the Heritage Council, pursuant to the Heritage of Western Australia Act. The result of the Council's activity in this area is therefore a key indicator of performance.
- "Completion" in the Register is a long-term goal. The Council's aim is to progressively bridge the gap between the current 58% and 100%, although the latter figure will never be reached, given that the State's heritage is continually evolving.
- The figure has improved from the 50% reported in 2002/03 due to (a) the number of places added to the Register in 2003/04 and (b) the benchmark figure being reduced marginally in the last 12 months as a result of a backlog review project (from 1910 to 1788).

## INDICATOR 2

	2003/04	2002/03
<b>The extent to which registered places are conserved:</b>		
Extent to which registered places are not demolished	99.3%	99.9%

### NOTES

- The information is derived from the Heritage Council's Referrals database, which records all heritage-related developments referrals received by the Council.
- 7 registered places were demolished in 2003/04 (4 buildings in the Wellington/William St Precinct in Perth; the Agricultural Hall at Tenterden; St Matthews Anglican Church in Port Hedland, and the Midland Inn).
- The indicator is relevant to the Outcome in demonstrating the extent to which the Register provides protection to places entered in it.
- Promoting the active conservation of registered places is one of the central functions of the Heritage Council, pursuant to the Heritage of Western Australia Act. The result of the Council's activity in this area is therefore a key indicator of performance.

### KEY EFFICIENCY INDICATORS

**Output:** Cultural Heritage Conservation Services

	2003/04	2002/03
<b>1. Assessment and Registration</b>		
Average cost per place assessment (including registration)	\$5,641	\$5,147
Average cost per precinct assessment (including registration)	\$6,129	\$23,123
Average cost of maintaining the Heritage Register (per place)	\$559	\$400

### NOTES

- The information is derived from the Council's timelog and costing system.
- This figure for "Average cost of maintaining the Heritage Register" is higher than the one reported in the 2002/03 Annual Report (\$400) due principally to a more accurate capture of the staff time devoted to the "maintenance of the Register". The same factor has slightly increased the "Average cost per place assessment".
- The indicators are relevant in demonstrating the cost of the principal activities in this output area.

## KEY EFFICIENCY INDICATORS (CONT.)

2003/04

2002/03

### 2. Government Heritage Services

Average cost per hour of services	\$61	\$56
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#### NOTES

- The information is derived from the Council's timelog and costing system.
- The indicators are relevant in demonstrating the unit cost of providing this service.

### 3. Development Referrals & Conservation Advice

Average cost per development referral considered	\$349	\$417
Average cost per hour of other heritage conservation advice	\$52	\$51

#### NOTES

- The information is derived from the Council's timelog and costing system, and from the Heritage Council's Referrals database.
- The indicators are relevant in demonstrating the unit cost of providing this service.

### 4. Conservation Incentives for Property Owners

Average cost per grant/incentive administered	\$2,540	\$1,698
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#### NOTES

- The information is derived from the Council's timelog and costing system, and the Council's Grants database.
- The indicator is relevant in demonstrating the unit costs of providing grants, in terms of administrative overhead. It should be viewed in the relation to the average size of each grant/incentive disbursed in 2003/2004, being \$9,216.
- The cost of grant administration was benchmarked nationally in 2001 and 2002, with all state and territory heritage agencies being compared. The main findings were that (a) the cost of administering grants averages approximately 15% of the value of the grants; and (b) the ratio of administration-to-grants tends to rise as the average size of the grants diminishes. The Heritage Council's costs are consistent with these findings.

### 5. Education and Promotion

Average cost per hour of services	\$53	\$58
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#### NOTES

- The information is derived from the Council's timelog and costing system.
- The indicators are relevant in demonstrating the unit cost of providing this service.

# Performance Measures

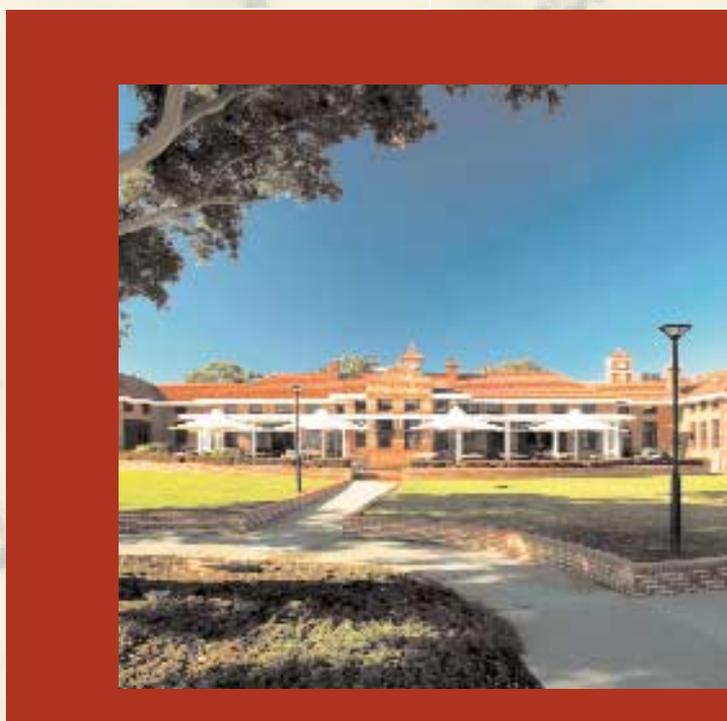
	2002-03 ACTUAL	2003-04 TARGET	2003-04 ACTUAL	REASON FOR SIGNIFICANT VARIATION BETWEEN 2003-04 TARGET AND 2003-04 ACTUAL
<b>Quantity</b>				
Place assessments	146	160	163	
Precinct assessments	1	1	5	
Places maintained on Heritage Register	954	1,020	1,041	
Development referrals considered	696	700	775	Number of referrals continues to rise.
Other heritage conservation advice (hours)	3,791	4,523	5,203	Annual time-log of hours.
Government heritage services (hours)	12,585	12,646	9,913	Annual time-log of hours.
Grants/incentive funds disbursed	76	45	35	
Grants/incentives administered	129	66	65	
Education and promotion heritage services (hours)	5,799	5,791	7,669	Annual time-log of hours.
<b>Quality</b>				
Assessment documentation compiled without need for amendment following interim registration	85%	85%	55%	Review of capture methods in 2004.
Acceptance of HCWA development approvals by applicants (measured against percentage of appeals upheld)	99%	95%	95%	
Funded conservation plans and conservation works completed to HCWA's standards	95%	90%	95%	
<b>Timeliness</b>				
Assessments completed within projected timeframes	85%	85%	56%	Limited number of heritage assessors to complete assessment increase.
Responses to development referrals within 30 days	75%	85%	66%	Greater number of referrals & increased complexity of issues.
Progress reports on funded projects reviewed within 30 days	83%	80%	90%	
<b>Cost (Efficiency)</b>				
Average cost of place assessment (includes registration)	\$5,147	\$4,640	\$5,641	
Average cost of precinct assessment (includes registration)	\$23,123	\$22,841	\$6,129	
Average cost of maintaining Heritage Register (per place)	\$400	\$369	\$559	
Average cost per development referral	\$417	\$376	\$349	
Average cost per hour of other heritage conservation advice	\$51	\$39	\$52	
Average cost per hour of government heritage service	\$56	\$45	\$61	
Average amount per grant/incentive disbursed	\$8,191	\$16,467	\$9,216	
Average cost per grant/incentive administered	\$1,698	\$2,709	\$2,540	
Average cost per hour of education and promotion service hours	\$58	\$50	\$53	



*Mash Tun, Old Swan Brewery, Crawley.*

# Financial Statements

The accompanying financial statements of the Heritage Council of Western Australia have been prepared in compliance with the provisions of the Financial Administration and Audit Act 1985.



*Heathcote Hospital (fmr), Applecross.*

HERITAGE COUNCIL OF WESTERN AUSTRALIA

## Certification of Financial Statements

FOR THE YEAR ENDED 30 JUNE 2004

The accompanying financial statements of the Heritage Council of Western Australia have been prepared in compliance with the provisions of the Financial Administration and Audit Act 1985 from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2004 and the financial position as at 30 June 2004.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



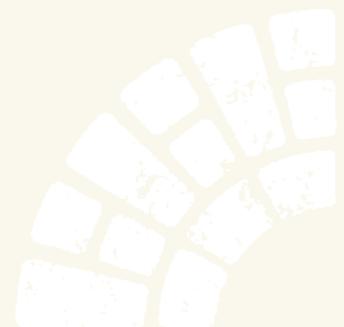
Patric de Villiers  
Chair  
Heritage Council of Western Australia  
31 August 2004



Philip Griffiths  
Deputy Chair  
Heritage Council of Western Australia  
31 August 2004



Ian Baxter  
Director (Principal Accounting Officer)  
Heritage Council of Western Australia  
31 August 2004





## AUDITOR GENERAL

### INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

### HERITAGE COUNCIL OF WESTERN AUSTRALIA FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2004

#### **Audit Opinion**

In my opinion,

- (i) the controls exercised by the Heritage Council of Western Australia provide reasonable assurance that the receipt, expenditure and investment of moneys, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and
- (ii) the financial statements are based on proper accounts and present fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia and the Treasurer's Instructions, the financial position of the Council at June 30, 2004 and its financial performance and cash flows for the year ended on that date.

#### **Scope**

##### *The Council's Role*

The Council is responsible for keeping proper accounts and maintaining adequate systems of internal control, preparing the financial statements, and complying with the Financial Administration and Audit Act 1985 (the Act) and other relevant written law.

The financial statements consist of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and the Notes to the Financial Statements.

##### *Summary of my Role*

As required by the Act, I have independently audited the accounts and financial statements to express an opinion on the controls and financial statements. This was done by looking at a sample of the evidence.

An audit does not guarantee that every amount and disclosure in the financial statements is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements.

D D R PEARSON  
AUDITOR GENERAL  
September 29, 2004

# Statement of Financial Performance

FOR THE YEAR ENDED 30 JUNE 2004

	Note	2003/04 \$	2002/03 \$
<b>COST OF SERVICES</b>			
Expenses from ordinary activities			
Employee expenses	2	1,652,322	1,331,781
Supplies and services	3	1,356,401	1,275,972
Administration expenses	4	182,129	215,380
Grants and subsidies	5	322,571	622,546
Depreciation expense	6	58,565	57,963
Capital user charge	7	–	16,000
Cost of disposal of non-current assets	8	2,676	9,165
Total cost of services		3,574,664	3,528,807
Revenues from ordinary activities			
Revenue from operating activities			
User charges	9	814	2,965
Revenue from non-operating activities			
Other revenue from ordinary activities	10	59,576	95,290
Proceeds from disposal of non-current assets		391	747
Total revenues from ordinary activities		60,781	99,002
NET COST OF SERVICES	22	3,513,883	3,429,805
REVENUES FROM STATE GOVERNMENT	11		
Output Appropriation		3,410,000	3,308,000
Resources received free of charge		–	10,000
Total revenues from State Government		3,410,000	3,318,000
CHANGE IN NET ASSETS	21	(103,883)	(111,805)
Net initial adjustment on adoption of new accounting standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets (Grants payable)		–	(1,466,408)
Total changes in equity other than those resulting from transactions with WA State Government as owners		(103,883)	(1,578,213)

The Statement of Financial Performance should be read in conjunction with the accompanying notes.

# Statement of Financial Position

AS AT 30 JUNE 2004

	Note	2003/04 \$	2002/03 \$
Current Assets			
Cash assets	22	856,346	1,099,455
Receivables	12	49,742	41,148
Amounts receivable for outputs	13	50,000	81,000
Other assets	14	6,593	3,232
Total Current Assets		962,681	1,224,835
Non-Current Assets			
Amounts receivable for outputs	13	26,000	–
Office equipment, computers and furniture	15	146,070	148,731
Total Non-Current Assets		172,070	148,731
Total Assets		1,134,751	1,373,566
Current Liabilities			
Payables	17	95,727	73,188
Grants payable	18	829,784	1,124,874
Other liabilities	19	105,354	36,371
Provisions	20	177,439	186,104
Total Current Liabilities		1,208,304	1,420,537
Non-Current Liabilities			
Provisions	20	112,134	424,283
Total Non-Current Liabilities		112,134	424,283
Total Liabilities		1,320,438	1,844,820
NET ASSETS		(185,687)	(471,254)
Equity			
Contributed equity	21	389,450	
Accumulated surplus/(deficiency)		(575,137)	(471,254)
TOTAL EQUITY		(185,687)	(471,254)

The Statement of Financial Position should be read in conjunction with the accompanying notes.

# Statement of Cash Flows

FOR THE YEAR ENDED 30 JUNE 2004

	Note	2003/04 \$ Inflows (Outflows)	2002/03 \$ Inflows (Outflows)
CASH FLOWS FROM STATE GOVERNMENT			
Output appropriations		3,352,000	3,237,000
Capital contribution		22,000	–
Holding account drawdowns		63,000	58,000
Net cash provided by State Government		3,437,000	3,295,000
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee costs		(1,632,949)	(1,261,060)
Supplies and services		(1,348,595)	(1,275,408)
Administration costs		(181,559)	(214,563)
Grants and subsidies		(617,661)	(964,079)
Capital user charge		–	(16,000)
GST payments on purchases		(198,368)	(204,838)
GST payments to taxation authority		(9,790)	(10,983)
Receipts			
User charges		769	4,790
Project contributions		65,026	–
GST receipts on sales		15,580	10,049
GST receipts from taxation authority		195,301	197,261
Other receipts		90,326	98,959
Net cash provided by/(used in) operating activities	22	(3,621,920)	(3,635,872)
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current physical assets		(58,280)	(69,082)
Proceeds from sale of non-current physical assets		91	747
Net cash provided by/(used in) investing activities		(58,189)	(68,335)
Net increase/(decrease) in cash held		(243,109)	(409,207)
Cash assets at the beginning of the financial year		1,099,455	1,508,662
CASH ASSETS AT THE END OF THE FINANCIAL YEAR	22	856,346	1,099,455

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

# Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2004

## 1. SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been adopted in the preparation of the financial statements. Unless otherwise stated, these policies are consistent with those adopted in the previous year.

### General statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board, and Urgent Issues Group (UIG) Consensus Views as applied by the Treasurer's Instructions. Several of these are modified by the Treasurer's Instructions to vary application, disclosure, format and wording. The Financial Administration and Audit Act and the Treasurer's Instructions are legislative provisions governing preparation of financial statements and take precedence over Accounting Standards, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board, and UIG Consensus Views. The modifications are intended to fulfil the requirements of general application to the public sector, together with the need for greater disclosure and also to satisfy accountability requirements.

If any such modification has a material or significant financial effect upon the reported results, details of that modification and where practicable, the resulting financial effect, are disclosed in individual notes to these financial statements.

### Basis of accounting

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention.

#### (a) *Output appropriations*

Output appropriations are recognised as revenues in the period in which the Heritage Council gains control of the appropriated funds. The Heritage Council gains control of appropriated funds at the time those funds are deposited into the Heritage Council's bank account or credited to the holding account held at the Department of Treasury and Finance. Refer to Note 11 for further commentary on the application of UIG 38.

#### (b) *Contributed equity*

Under UIG 38 "Contributions by owners made to wholly-owned public sector entities" transfers in the nature of equity contributions must be designated by the government (owners) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions in the financial statements. Capital contributions (appropriations) have been designated as contributions by owners and have been credited directly to contributed equity in the Statement of Financial Position. Refer to Note 21 for further commentary on the application of UIG 38 and TI 955.

#### (c) *Grants and other contributions revenue*

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Heritage Council obtains control over the assets comprising the contributions. Control is normally obtained upon their receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be readily determined and the services would be purchased if not donated.

#### (d) *Revenue Recognition*

Revenue from the sale of goods and the disposal of other assets and the rendering of services, is recognised when the Heritage Council has passed control of the goods or other assets or delivery of the service to the customer.

(e) *Acquisition of assets*

The cost method of accounting is used for all acquisitions of assets. Cost is measured as the fair value of the assets given up or liabilities undertaken at the date of acquisition plus incidental costs directly attributable to the acquisition. Assets acquired at no cost or for nominal consideration, are initially recognised at their fair value at the date of acquisition.

Assets costing less than \$1,000 are expensed in the year of acquisition.

(f) *Depreciation of non-current assets*

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner which reflects the consumption of their future economic benefits. Depreciation is calculated on the reducing balance basis, using rates which are reviewed annually.

Expected useful lives for each class of depreciable asset are:

Office equipment and computers	5 years
Furniture and fittings	10 years

Works of art controlled by the Heritage Council are classified as heritage assets. They are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of them.

(g) *Leases*

The Heritage Council has entered into operating lease arrangements for leased accommodation and motor vehicles where the lessors effectively retain all of the risks and benefits incident to ownership of the items held under the operating leases. Equal instalments of the lease payments are charged to the Statement of Financial Performance over the lease term as this is representative of the pattern of benefits to be derived from the leased property.

(h) *Cash*

For the purpose of the Statement of Cash Flows, cash includes cash assets.

(i) *Receivables*

Receivables are recognised at the amounts receivable as they are due for settlement no more than 30 days from the date of recognition. Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectable are written off.

(j) *Website costs*

Costs in relation to the website controlled by the Heritage Council are charged as expenses in the period in which they are incurred unless they relate to the acquisition of an asset, in which case they are capitalised and amortised over the period of expected benefit.

(k) *Payables*

Payables, including accruals not yet billed, are recognised when the Heritage Council becomes obliged to make future payments as a result of a purchase of assets or services. Payables are generally settled within 30 days.

(l) *Grants payable*

The adoption of Accounting Standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets, resulted in grants payable being recorded as liabilities in the Statement of Financial Position in 2002/03, where previously the grants payable were shown as a note to the Financial Statements.

(m) *Employee benefits*

(i) *Annual leave*

This benefit is recognised at the reporting date in respect to employees' service up to that date and is measured at the nominal amounts expected to be paid when the liabilities are settled.

(ii) *Long service leave*

Leave benefits are calculated at remuneration rates expected to be paid when the liabilities are settled. A liability for long service leave is recognised after an employee has completed four years of service. Using short hand method the liability is not materially different from the liability measured using the present value of expected future payments.

This method of measurement of the liability is consistent with the requirements of Accounting Standard AASB 1028 "Employee Benefits".

(iii) *Superannuation*

Staff may contribute to the Pension Scheme, a defined benefits pension scheme now closed to new members, or to the Gold State Superannuation Scheme, a defined benefit and lump sum scheme now also closed to new members. All staff who do not contribute to either of these schemes become non-contributory members of the West State Superannuation Scheme, an accumulation fund complying with the Commonwealth Government's Superannuation Guarantee(Administration) Act 1992. All of these schemes are administered by the Government Employees Superannuation Board (GESB).

On 30 June 2004, unfunded liabilities relating to the Pension Scheme and the pre-transfer benefit for employees who transferred to the Gold State Superannuation Scheme were assumed by the Treasurer. The amount assumed by the Treasurer is disclosed at Note 21 "Equity".

The liabilities for superannuation charges under the Gold State Superannuation Scheme and West State Superannuation Scheme are extinguished by payment of employer contributions to the GESB.

The note disclosure required by paragraph 6.10 of AASB 1028 (being the employer's share of the difference between employees' accrued superannuation benefits and the attributable net market value of plan assets) has not been provided. State scheme deficiencies are recognised by the State in its whole of government reporting. The GESB records are not structured to provide the information for the Heritage Council. Accordingly, deriving the information for the Heritage Council is impractical under current arrangements, and thus any benefits thereof would be exceeded by the cost of obtaining the information.

(n) *Accrued salaries*

Accrued Salaries represent the amount due to staff but unpaid at the end of the financial year, as the end of the last pay period for that financial year does not coincide with the end of the financial year. The Heritage Council considers the carrying amount approximates net fair value.

(o) *Resources received free of charge or for nominal value*

Resources received free of charge or for nominal value which can be reliably measured are recognised as revenues and expenses as appropriate at fair value.

(p) *Comparative figures*

Comparative figures are, where appropriate, reclassified so as to be comparable with the figures in the current financial year.

(q) *Rounding*

Amounts in the financial statements have been rounded to the nearest dollar.

	2003/04 \$	2002/03 \$
<b>2. EMPLOYEE EXPENSES</b>		
Salaries and wages	1,464,665	1,162,820
Superannuation	184,504	130,821
Long service leave	(10,454)	9,319
Annual leave	13,607	28,821
	1,652,322	1,331,781
<b>3. SUPPLIES AND SERVICES</b>		
Services and contracts	1,326,563	1,210,392
Maintenance of assets	8,677	13,113
Other	21,161	52,467
	1,356,401	1,275,972
<b>4. ADMINISTRATION EXPENSES</b>		
Communications	55,430	56,365
Consumable supplies	74,243	88,580
Other staffing costs	52,456	70,435
	182,129	215,380
<b>5. GRANTS AND SUBSIDIES</b>		
Heritage Grants Program	50,571	362,591
Conservation Incentive program	10,000	–
Education and Promotion	7,000	9,955
Cossack	120,000	120,000
Golden Mile Loop Railway Line	–	50,000
Heritage Loan Scheme Interest Subsidy	85,000	30,000
Kalgoorlie and Boulder Town Halls	50,000	50,000
	322,571	622,546
<b>6. DEPRECIATION EXPENSE</b>		
Office equipment and computers	53,979	52,741
Furniture	4,586	5,222
	58,565	57,963
<b>7. CAPITAL USER CHARGE</b>	–	16,000

A capital user charge rate of 8% has been set by the government for 2003/2004 and represents the opportunity cost of capital invested in the net assets of the Heritage Council used in the provision of outputs. The charge is calculated on the net assets adjusted to take account of exempt assets. Payments are made to the Department of Treasury and Finance on a quarterly basis.

No charge was raised against the Heritage Council in 2003/04.

	2003/04 \$	2002/03 \$
<b>8. COST OF DISPOSAL OF NON-CURRENT ASSETS</b>		
Office equipment, computers and furniture	2,676	9,165
<b>9. USER CHARGES</b>		
Books and pamphlets	514	950
Heritage inventory software/training	–	1,925
Other	300	90
	814	2,965
<b>10. OTHER REVENUE FROM ORDINARY ACTIVITIES</b>		
Executive vehicle scheme	4,505	4,165
Regional advisory recoveries	45,750	81,500
Heritage conferences	7,693	6,266
Other	1,628	3,359
	59,576	95,290
<b>11. REVENUES FROM STATE GOVERNMENT</b>		
Appropriation revenue received during the year:		
Output appropriations (i)	3,410,000	3,308,000
Resources received free of charge (ii)		
Determined on the basis of the following estimates provided by agencies: Office of the Auditor General	–	10,000
	3,410,000	3,318,000
(i) Output appropriations are accrual amounts reflecting the full cost of outputs delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.		
(ii) Where assets or services have been received free of charge or for a nominal consideration, the Heritage Council recognises revenues (except where the contribution of assets or services is in the nature of contributions by owners, in which case the Heritage Council shall make a direct adjustment to equity) equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable.		
Commencing with the 2003/04 audit, the Office of the Auditor General will be charging a fee for auditing the accounts, financial statements and performance indicators. The fee for the 2003/04 audit (\$12,650) will be due and payable in the 2004/05 financial year.		
<b>12. RECEIVABLES</b>		
Trade debtors	50	–
GST receivable	49,692	41,148
	49,742	41,148

	2003/04 \$	2002/03 \$
<b>13. AMOUNT RECEIVABLE FOR OUTPUTS</b>		
Current	50,000	81,000
Non-Current	26,000	–
	76,000	81,000
<p>This asset represents the non-cash component of output appropriations. It is restricted in that it can only be used for asset replacement or payment of leave liability.</p>		
<b>14. OTHER ASSETS</b>		
Current	6,593	3,232
	6,593	3,232
<b>15. OFFICE EQUIPMENT, COMPUTERS AND FURNITURE</b>		
Office equipment and computers	461,339	431,672
Less: Accumulated depreciation	(337,753)	(306,336)
	123,586	125,336
Furniture	64,334	60,659
Less: Accumulated depreciation	(41,850)	(37,264)
	22,484	23,395
	146,070	148,731
<p>Reconciliations Reconciliations of the carrying amounts of office equipment and computers, and furniture at the beginning and end of the current and previous financial year are set out below:</p>		
Office equipment and computers:		
Carrying amount at start of year	125,336	122,275
Movements	–	(115)
Additions	54,905	64,508
Disposals	(2,676)	(8,591)
Depreciation	(53,979)	(52,741)
Carrying amount at end of year	123,586	125,336
Furniture:		
Carrying amount at start of year	23,395	24,502
Movements	–	115
Additions	3,675	4,574
Disposals	–	(574)
Depreciation	(4,586)	(5,222)
Carrying amount at end of year	22,484	23,395
Total		
Carrying amount at start of year	148,731	146,777
Movements	–	–
Additions	58,580	69,082
Disposals	(2,676)	(9,165)
Depreciation	(58,565)	(57,963)
Carrying amount at end of year	146,070	148,731

	2003/04 \$	2002/03 \$
<b>16. NET GAIN/(LOSS) ON DISPOSAL OF NON-CURRENT ASSETS</b>		
Cost of disposal of non-current assets	(2,676)	(9,165)
Proceeds from disposal of non-current assets	391	747
	(2,285)	(8,418)
<b>17. PAYABLES</b>		
Trade payables	95,727	73,188
	95,727	73,188
<b>18. GRANTS PAYABLE</b>		
Heritage Grants Program	457,294	791,711
Carnarvon One Mile Jetty	112,490	133,163
Conservation Incentive Program	10,000	–
Golden Mile Loop Railway Line	100,000	100,000
Kalgoorlie and Boulder Town Halls	150,000	100,000
	829,784	1,124,874
<b>19. OTHER LIABILITIES</b>		
Income in advance (i)	105,354	–
Accrued salaries	–	36,371
	105,354	36,371
(i) Department of Local Government and Regional Development contribution of \$65,026 received to fund two heritage tourism projects for completion by March 2005, and \$30,750 was received from various local government authorities to help fund Regional Heritage Advisory Services up to December 2004.		
<b>20. PROVISIONS</b>		
Current		
Annual leave	114,092	100,485
Long service leave	63,347	85,619
	177,439	186,104
Non-current		
Long service leave	112,134	100,316
Superannuation(i)	–	323,967
	112,134	424,283
Employee Benefit Liabilities		
The aggregate employee benefit liability recognised and included in the financial statements is as follows:		
Provision for employee benefits:		
Current	177,439	186,104
Non-current	112,134	424,283
	289,573	610,387

	2003/04 \$	2002/03 \$
<b>20. PROVISIONS (cont.)</b>		
(i) On 30 June 2004, unfunded liabilities relating to the Pension Scheme and the pre-transfer benefit for employees who transferred to the Gold State Superannuation Scheme were assumed by the Treasurer. An expense equivalent to the movement in this liability during the financial year has been included in Employee Expenses in the Statement of Financial Performance.		
<b>21. EQUITY</b>		
Contributed equity		
Opening balance	-	
Capital contributions (i)	22,000	-
Contributions by owners for superannuation pre-transfer benefit liabilities (ii)	367,450	-
Closing balance	389,450	-
(i) Capital Contributions have been designated as contributions by owners and are credited directly to equity in the Statement of Financial Position.		
(ii) Assumption of superannuation liability by the Treasurer refer Note 1(m)(iii).		
Accumulated surplus/(deficiency)		
Opening balance	(471,254)	1,106,959
Change in net assets	(103,883)	(111,805)
Net initial adjustment on adoption of new Accounting Standard AASB 1044: Provisions, Contingent Liabilities and Contingent Assets (Grants payable)	-	(1,466,408)
Closing balance	(575,137)	(471,254)
<b>22. NOTES TO THE STATEMENT OF CASH FLOWS</b>		
(a) <i>Reconciliation of cash</i>		
For the purpose of the Statement of Cash Flows, cash includes cash at bank, petty cash, amounts in suspense and restricted cash, net of outstanding bank overdrafts. Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial position as follows:		
Funds held at the Commonwealth Bank:		
Cash - Heritage Fund	855,346	1,098,905
Petty cash	1,000	550
	856,346	1,099,455

	2003/04 \$	2002/03 \$
<b>22. NOTES TO THE STATEMENT OF CASH FLOWS (cont.)</b>		
<i>(b) Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities</i>		
Net cost of services	(3,513,883)	(3,429,805)
Non-cash items:		
Depreciation expense	58,565	57,963
Net (gain)/loss on non-current assets	2,285	8,418
Resources received free of charge	–	10,000
(Increase)/decrease in assets:		
Trade debtors	(50)	6,043
Current other assets	(3,361)	3,657
Current accrued interest	–	–
Increase/(decrease) in liabilities:		
Current payables	22,539	(2,293)
Grants payable	(295,090)	(341,534)
Income in advance	105,354	–
Current accrued salaries	(36,371)	14,627
Current annual leave	13,607	28,821
Current long service leave	(22,272)	5,172
Non-current long service leave	11,818	4,147
Non-current superannuation	43,483	7,546
Net GST receipts/payments	2,722	(8,510)
Change in GST receivables/payables	(11,266)	(124)
Net cash provided by/(used in) operating activities	(3,621,920)	(3,635,872)
<b>23. LEASE LIABILITIES</b>		
Finance leases		
The Heritage Council has not entered into any finance leases during the financial year.		
Operating leases		
Operating leases are used for leased accommodation and motor vehicles.		
Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities, are payable as follows:		
Within 1 year	118,164	2,445
Later than 1 year and not later than 5 years	306,921	–
	425,085	2,445

#### 24. REMUNERATION AND RETIREMENT BENEFITS OF MEMBERS OF THE HERITAGE COUNCIL AND SENIOR OFFICERS

Remuneration of Members of the Heritage Council  
The number of members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:

	2003/04 \$	2002/03 \$
	<b>No.</b>	<b>No.</b>
\$1 - \$10,000	12	17
\$10,000 - \$20,000	3	1
	<b>\$</b>	<b>\$</b>

The total remuneration of the members of the Heritage Council is:

94,969	88,160
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The superannuation included here represents the superannuation expense incurred by the Heritage Council in respect of members of the Heritage Council.

No members of the Heritage Council are members of the Pension Scheme.

Remuneration of Senior Officers

The number of Senior Officers other than members of the Heritage Council, whose total of fees, salaries, superannuation and other benefits for the financial year, fall within the following bands are:

	2003/04 \$	2002/03 \$
	<b>No.</b>	<b>No.</b>
\$115,000 - \$125,000	1	1
	<b>\$</b>	<b>\$</b>

The total remuneration of senior officers is:

122,342	117,311
---------	---------

The superannuation included here represents the superannuation expense incurred by the Heritage Council in respect of senior officers other than members of the Heritage Council.

No Senior Officers are members of the Pension Scheme.

## 25. EXPLANATORY STATEMENT - SIGNIFICANT VARIATIONS

### (a) Comparison of actual results with those of the preceding year

Details and reasons for significant variations between actual revenue and expenditure and the corresponding item of the preceding year are detailed below:

Significant variations are considered to be greater than \$20,000.

Operating expenses

- (i) Employee expenses - Increase \$320,541. Due to the accelerated assessment program (AAP).
- (ii) Supplies and services - Increase \$80,429. Due to the accelerated assessment program.
- (iii) Administration expenses - Decrease \$33,251. Due to initial (AAP) set up costs in 2002/03.
- (iv) Grants and subsidies - Decrease \$299,975. Due to a reduction in grant funds.

Revenues from ordinary activities

- (v) Other revenues - Decrease \$36,070. Due to a shortfall in Regional Advisory revenue.

Revenues from government

- (vi) Appropriations - Increase \$102,000. Due to cost and demand pressures.

### (b) Comparison of estimates and actual results under section 42 of the Financial Administration and Audit Act and in accordance with Treasurer's Instruction 945.

Details and reasons for significant variations between estimates and actual results are detailed below:

Significant variations are considered to be greater than \$20,000.

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
(i) Supplies and services Decrease relates to the Heritage Tourism Strategy budget transfer to 2004/05.	1,400	1,356	(44)
(ii) Administration expenses Decrease relates to a saving against budget in training, communications, and general office costs.	220	182	(38)
(iii) Other revenues from ordinary activities Decrease is due to a shortfall in the recovery of Regional Advisory costs.	87	60	(27)

## 26. CONTINGENT LIABILITY

The Heritage Council has no contingent liabilities as at 30 June 2004.

## 27. FINANCIAL INSTRUMENTS

### (a) Interest rate risk exposure

The following table details the Heritage Council's exposure to interest rate risk as at the reporting date.

	Weighted average effective interest rate %	Non interest bearing \$'000	Total \$'000
30 June 2004			
Financial assets			
Cash		856	856
Receivables		50	50
Total financial assets		906	906
Financial liabilities			
Payables		926	926
Income in advance		105	105
Employee entitlements		290	290
Total financial liabilities		1,321	1,321
Net financial assets (liabilities)		(415)	(415)
30 June 2003			
Financial assets		1,140	1,140
Financial liabilities		1,844	1,844

### (b) Credit risk exposure

All financial assets are unsecured.

### (c) Net fair values

The carrying amount of financial assets and financial liabilities recorded in the financial statements are not materially different from their net fair values, determined in accordance with the accounting policies disclosed in note 1 to the financial statements.

## 28. INTERNATIONAL FINANCIAL REPORTING STANDARDS

The Heritage Council is adopting international accounting standards in compliance with AASB 1 *First-time Adoption of Australian equivalents to International Financial Reporting Standards (IFRS)*.

AASB 1 requires an opening balance sheet as at 1 July 2004 and the restatement of the financial statements for the reporting period to 30 June 2005 on the IFRS basis. These financial statements will be presented as comparatives in the first annual financial report prepared on an IFRS basis for the period ending 30 June 2006.

AASB 1047 *Disclosing the Impacts of Adopting Australian Equivalents to International Financial Reporting Standards* requires financial reports for periods ending on or after 30 June 2004 to disclose those impacts:

The impact to the Heritage Council of adopting the (IFRS) has been considered under the following plan:

- research the new accounting standards;
- identify the major impacts; and
- consider system changes required.

No material impacts to the Heritage Council have been identified that would require disclosure as at 30 June 2004.

The ongoing impact to the Heritage Council from 1 July 2004 will be monitored and determined in conjunction with the Department of Treasury and Finance to reflect the transitional and ongoing requirements of the adoption and disclosure of the International Financial Reporting Standards.

## 29. EVENTS OCCURRING AFTER REPORTING DATE

No information has become apparent since reporting date which would materially affect the financial statements.

Appendix A  
Places entered in the  
State Register of Heritage Places 2003/04

Appendix B  
Heritage Grants Program

Appendix C  
Lotterywest Grants Program

Appendix D  
New publications



*Victoria Square Cottages, Perth.*

## APPENDIX A - PLACES ENTERED IN THE STATE REGISTER OF HERITAGE PLACES

88 places were entered in the State Register on an interim basis in 2003/04.

Local Government Area	Place No	Place Name	Consolidated Address	Date of registration
Albany	29	Melville House	5-9 Hotchin Ave Albany	16/12/03
Armadale	92	Ye Olde Narrogin Inne	2 South Western Hwy Armadale	17/10/03
Armadale	3563	William Buckingham's Homestead	Bristol Rd Roleystone	26/8/03
Beverley	144	St Paul's Anglican Church & Graveyard, Edwards Crossing	at 'Speldhurst', Beverley/York Rd Edwards Crossing	18/5/04
Beverley	5566	Avondale Research Station	Waterhatch Rd Beverley	15/8/03
Bridgetown-Greenbushes	249	Bridgetown Civic and Community Centre	Cnr Hampton & Steere Sts Bridgetown	17/10/03
Cambridge	2208	West Leederville Primary School	58 Northwood St West Leederville	19/3/04
Capel	368	Higgins Cut, Springfield	Ludlow Rd North Capel	20/2/04
Carnarvon	461	Church of St Mary, Star of the Sea	Cnr Rushton & Johnstone Sts Carnarvon	27/2/04
Chapman Valley	475	Coffee Pot and Waggrakine Well	Chapman Valley Rd Nr Coffee Pot Dve Waggrakine	28/11/03
Chittering	478	Chittering Road Board Office (fmr)	75 Great Northern Hwy Cnr Teatree Rd Chittering	18/5/04
Claremont	484	Claremont Council Offices & Surroundings	308 Stirling Hwy Cnr Bay View Tce Claremont	9/9/03
Cockburn	508	Woodman Point Lighthouse & Keepers' Cottages	Cockburn Rd, Woodman Point Munster	15/8/03
Coolgardie	3933	Bullabulling Rock Water Catchment and Dams	Reserve 2919 Bullabulling	19/3/04
Cottesloe	597	Cottesloe Beach Hotel	104 Marine Pde, cnr John St Cottesloe	18/5/04
Cottesloe	599	Cottesloe Post Office & Telephone Exchange (fmr)	81-83 Forrest St Cottesloe	26/8/03
Cottesloe	8110	St Philip's Anglican Church	63 Napier St, Cnr Marmion St Cottesloe	20/4/04
Cue	6540	Bishops Cottage, Cue	Marshall St Cue	19/3/04
Dardanup	689	St Mary's Anglican Church, Dardanup	23 Picton-Boyanup Rd Dardanup	18/5/04
Donnybrook-Balingup	5012	Donnybrook Railway Precinct	South Western Hwy Donnybrook	19/3/04
Dundas	761	Balladonia Telegraph Station (fmr)	Eyre Hwy Balladonia	26/8/03
Dundas	4222	Eucla Jetty (Ruins), Abutment & Beach Landing (Remains)	Eucla	28/11/03
East Fremantle	799	Ferniehurst	15 Parker St East Fremantle	20/2/04
Fremantle	852	Elders Wool Stores	38 Cantonment St Fremantle	20/2/04

Local Government Area	Place No	Place Name	Consolidated Address	Date of registration
Fremantle	882	Lance Holt School	10 Henry St Fremantle	18/5/04
Fremantle	946	Court House (fmr)	18 Marine Tce Cnr Mouat St Fremantle	15/8/03
Fremantle	13806	Ord Street Precinct	bounded Stirling,Knutsford, Bateman,High,Loukes & Ellen Sts Fremantle	19/3/04
Geraldton	1046	Masonic Lodge, Geraldton	126 Augustus St. Geraldton	16/12/03
Geraldton	1055	Nazareth House	Crowtherton St Bluff Point	26/8/03
Geraldton	1059	Druid's Hall (fmr)	65 Durlacher St, Cnr Sandford St Geraldton	19/3/04
Geraldton	1061	Community Education Centre, Geraldton	24 Gregory St Geraldton	20/2/04
Geraldton	1065	Geraldton Drill Hall	Cnr Lester & Cathedral Av Geraldton	9/9/03
Geraldton	1071	Mission to Seamen Building	272 Marine Tce Geraldton	15/8/03
Geraldton	13200	Trefusis, Chapman & Jose Factory (fmr)	132 Augustus St, Cnr Gregory St Geraldton	20/4/04
Geraldton	13227	Anglican Cathedral of the Holy Cross, Geraldton	Cathedral Ave Geraldton	28/11/03
Geraldton	13253	Railway Cottage (fmr), Bluff Point & Two Mile Well	308 Chapman Rd Bluff Point	20/2/04
Geraldton	13390	Geraldton Primary School	Cnr Fitzgerald & Augustus Sts Geraldton	17/10/03
Greenough	1168	Holy Trinity Anglican Church	Lot 13 Walkaway-Nangetty Rd Walkaway	20/4/04
Irwin	1224	Pearse House (fmr)	2 Hunts Rd Dongara	20/2/04
Irwin	1245	Yardarino School (ruin)	Short St Yardarino	18/5/04
Irwin	4367	Moreton Terrace & Point Leander Drive Fig Trees	Moreton Tce & Point Leander Dv Dongara	9/9/03
Kalamunda	1251	Kalamunda Hotel and Original Kalamunda Hotel	43-45 Railway Rd. Kalamunda	11/6/04
Kalamunda	9012	Levi Wallis's Cottage	251 Stanhope Rd Walliston	28/11/03
Kalgoorlie-Boulder	1280	District Superintendent's House (fmr)	2 Forrest St Cnr Maritana St Kalgoorlie	26/8/03
Kalgoorlie-Boulder	3791	Station Masters House (fmr), Kalgoorlie	12-14 Forrest St Kalgoorlie	26/8/03
Kalgoorlie-Boulder	3792	Railway Worker's Cottage	22 Forrest St Kalgoorlie	26/8/03
Kalgoorlie-Boulder	15865	Wittenoom Street Railway Houses	1-5 Wittenoom St Kalgoorlie	26/8/03
Manjimup	3142	Store, Northcliffe	Wheatley Coast Rd Northcliffe	15/8/03

Local Government Area	Place No	Place Name	Consolidated Address	Date of registration
Manjimup	11381	Pemberton Timber Mill Workers' Cottages Precinct	Broadway,Brockman,Dean,Pine, Kelly Sts &Karri Rise Pemberton	15/8/03
Merredin	15750	Railway Housing Precinct, Merredin	71-89 Todd St & 18-36 & 29-35 Kitchener Rd Merredin	28/11/03
Nannup	13081	Brockman's Bridge	Cundinup-Dudinalup Rd Nr Nannup	15/8/03
Narrogin (T)	1814	Narrogin Town Hall Complex	Cnr Federal & Fortune Sts Narrogin	17/10/03
Northam (S)	1843	Buckland Homestead and Farm Buildings	Buckland Rd Irishtown, Northam	20/2/04
Northam (S)	3414	Bardeen	Dumbarton Rd Irishtown	25/6/04
Northam (S)	10917	Hoopers Winery & Surroundings	Carlin Rd Bakers Hill	16/12/03
Northam (T)	10881	Curdnatta	22 Newcastle Rd Northam	20/2/04
Northampton	8922	Brookside, Hillview & Surrounds	Ivans Rd Northampton	17/10/03
Perth	1627	Commercial Building	491-493 Wellington St Perth	11/6/04
Perth	1784	Mitchells Building	136-142 William St Perth	11/6/04
Perth	1966	Court Hotel	50 Beaufort St Perth	14/7/03
Perth	2000	Devon House	729 Hay St Perth	18/5/04
Perth	2030	St Brigid's Group	John, Fitzgerald & Aberdeen Streets North Perth	18/5/04
Perth	2089	Lieut. General Sir J.J. Talbot Hobbs Memorial	Riverside Dr Perth	11/6/04
Perth	2101	Burt Memorial Hall	38A St Georges Tce Perth	20/2/04
Perth	2103	Alexander Forrest Statue	Cnr St Georges Tce & Barrack St Perth	11/6/04
Perth	2140	Wellington Buildings	150-160 William St (509-515 Wellington St) Perth	11/6/04
Perth	2158	The New Church (fmr)	176 Adelaide Tce East Perth	17/10/03
Perth	2905	Lexbourne House (fmr)	18 Colin St West Perth	18/5/04
Perth	8783	Delaney Gallery	74 Beaufort St Perth	28/11/03
Perth	14888	Globe Hotel	495-497 Wellington St Perth	11/6/04
Perth	16743	William & Wellington Street Precinct	90-160 & William & 493-537 Wellington Sts Perth	17/10/03
Perth	16746	Two Residences	30-36 James St Northbridge	14/7/03
Plantagenet	10996	St Werburgh's Farm Buildings	St Werburghs Rd Mount Barker	20/4/04
Ravensthorpe	2312	Metropolitan Hotel (fmr)	20 Veal St Hopetoun	26/8/03
Sandstone	2356	Black Range Church, Sandstone	Cnr Oroya & Thaduna Sts Sandstone	23/1/04
South Perth	2389	Old Mill Theatre	429 Mends St South Perth	27/2/04
Swan	4112	Edward's House & Archaeological Sites	9810 West Swan Rd Henley Brook	26/8/03

Local Government Area	Place No	Place Name	Consolidated Address	Date of registration
Three Springs	5261	Duffy's Store & Billiard Saloon (fmr)	Railway Rd Three Springs	11/6/04
Toodyay	2585	Bejoording Homestead and Outbuildings	Seventh Rd Bejoording	17/10/03
Trayning	2596	Trayning Police Station & fmr Police Quarters	Sutherland St Trayning	26/8/03
Vincent	2180	Highgate Primary School	147 Lincoln St Highgate	15/8/03
Vincent	3485	Shops	452-460 William St Perth	20/2/04
Vincent	3553	Beatty Park Leisure Centre & Beatty Park	220 Vincent St North Perth	23/1/04
Vincent	8749	North Perth Fire Station (fmr)	21 View St North Perth	16/12/03
Wagin	2637	Moran's Wagin Hotel	Cnr Tudor & Tavistock Sts Wagin	17/10/03
Waroona	15927	Railway Cottages, Waroona	Off McNeill Rd Waroona	16/12/03
Wongan-Ballidu	16644	Station Master's House, Wongan Hills	33 Fenton St Wongan Hills	20/4/04
York	2878	St Patrick's Catholic Church, Presbytery & Hall	22 South St Cnr Howick St York	17/10/03

## APPENDIX B - HERITAGE GRANTS PROGRAM

### Heritage Grants Program funding allocated in 2003/04.

Program	Place No	Applicant	Project Title	Grant Amount (\$)
HGP/04	15495	Naimish Patel	206 Grey Street, Albany - Conservation Plan	5,000
HGP/04	2921	Poppy Krinos	Boarding House, Bunbury - Conservation Works	40,000
HGP/04	3270	Digby Lee-Steere Pty Ltd	Bowes Homestead, Northampton - Conservation Works	25,000
HGP/04	2863	Peter Bowman	Castle Hotel, York - Conservation Plan	5,000 *
HGP/04	1060	E & M Reale	Radio Theatre, Geraldton - Conservation Plan	5,000 *
HGP/04	13055	Nevan P Pavlinovich	Springvale, West Swan - Conservation Plan	5,000 *

\* Declined

## APPENDIX C - LOTTERYWEST GRANTS PROGRAM

### Places allocated conservation and interpretation funding through the Lotterywest Grant Program 2003/04.

Program	Place No	Applicant	Project Title	Grant Amount (\$)
LC/04	896	City of Fremantle	Arthur Head Whaling Station - Conservation Plan	19,842
LC/04	629	Shire of Cue	Cue Public Buildings - Conservation Works	65,150
LC/04	1907	Shire of Northampton	Fmr Northampton Roads Board Building - Conservation Works	13,356
LC/04	294	Shire of Broome	Fmr Police Lock-up, Broome - Conservation Plan	49,45
LC/04	569	Shire of Coolgardie	Fmr Post Office Complex, Coolgardie - Conservation Works	25,800
LC/04	116	Friends of Glenbourne Homestead	Glenbourne Homestead, Margaret River - Conservation Works	40,568
LC/04	8806	City of Swan	Guildford Fire Station - Conservation Plan	5,409
LC/04	2566	Shire of Toodyay	Mechanics Institute, Toodyay - Conservation Works	13,890
LC/04	583	National Trust of Australia (WA)	No 8 Pumping Station, Dedari - Conservation Works & Structural Assessments	69,435

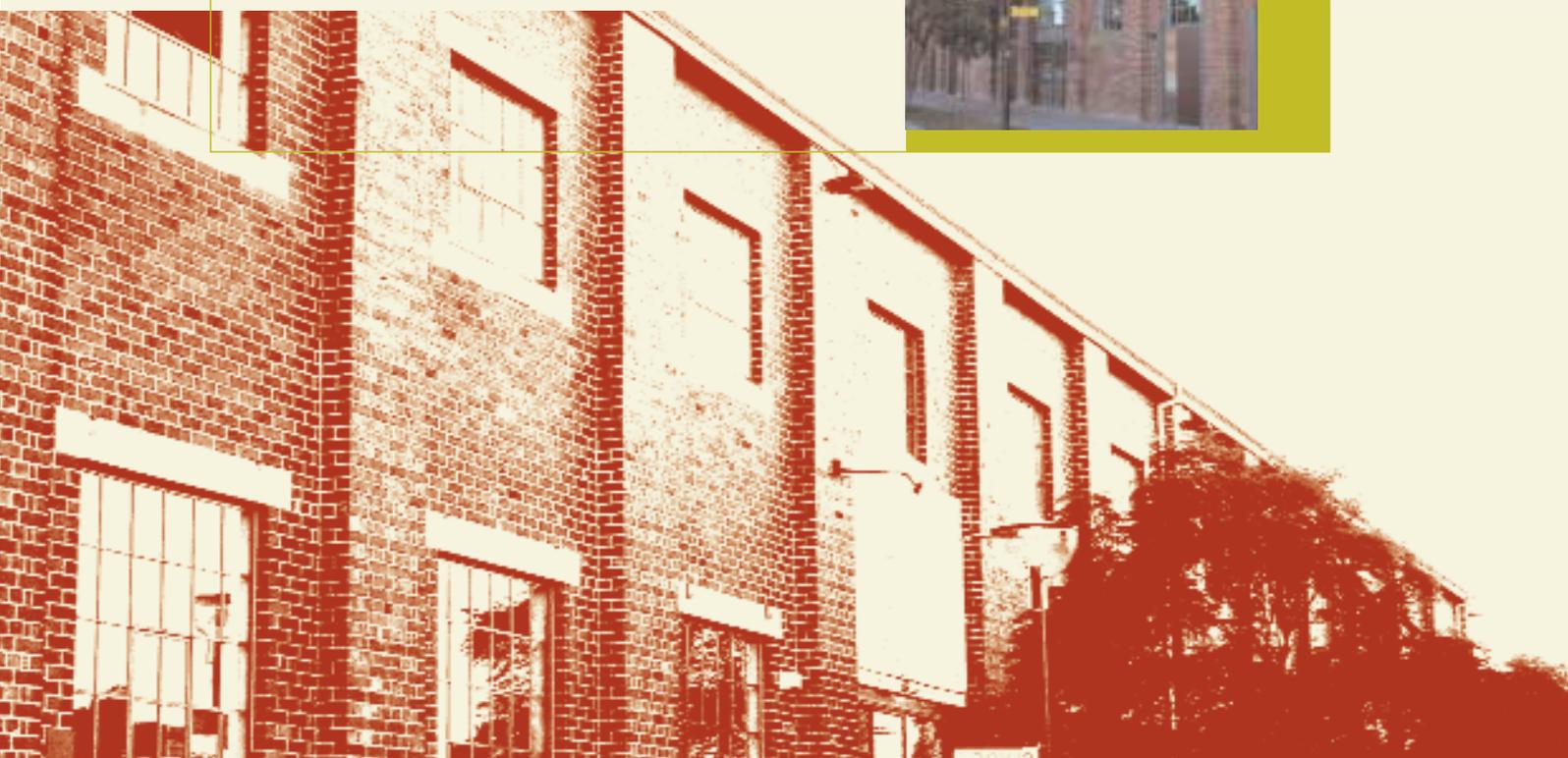
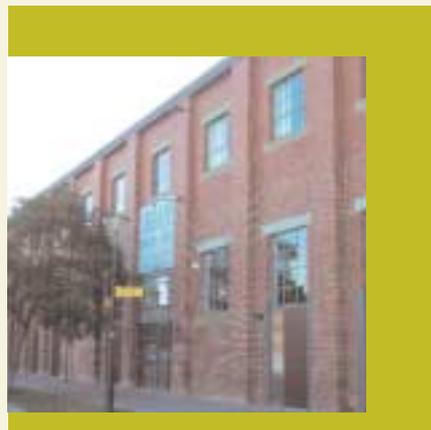
Program	Place No	Applicant	Project Title	Grant Amount (\$)
LC/04	401	Shire of Busselton	Old Courthouse, Busselton - Conservation Works	13,990
LC/04	2130	Roman Catholic Archbishop of Perth	Pro-Cathedral of St John the Evangelist, Perth - Conservation Plan	9,400
LC/04	6120	City of Swan	Spring Reserve, Guildford - Conservation Plan	21,130
LC/04	2099	Uniting Church in Australia Property Trust (WA)	St Andrew's Church, Perth - Conservation Works	75,650
LC/04	1891	Perth Diocesan Trustees - Anglican Parish of Northam	St John's Church, Northam - Conservation Plan	23,840
LC/04	1063	Uniting Church in Australia Property Trust (WA)	St John's Uniting Church, Geraldton - Conservation Works	6,960
LC/04	2482	Perth Diocesan Trustees	St Matthew's Anglican Church, Guildford - Conservation Works	15,492
LC/04	2585	Bejoording Community Group Inc	Syred Cottage, Bejoording - Conservation Works	22,070
LC/04	69	City of Albany	Vancouver Arts Centre, Albany - Conservation Works	5,845
LC/04	874	City of Fremantle	Victoria Pavilion, Fremantle Oval - Conservation Works	30,400
LC/04	2852	National Trust of Australia (WA)	York Courthouse Complex - Conservation Works	50,650

## APPENDIX D - NEW PUBLICATIONS

Heritage Council Award	November 2003
Heritage Matters, Issue 12	November 2003
Great Southern Update, Issue 10	November 2003
Mid West Update, Issue 12	November 2003
Goldfields Update, Issue 9	November 2003
Peel Update, Issue 12	November 2003
Guide to Developing Heritage Places	December 2003
Heritage Council Year of the Built Environment Calendar	December 2003
Heritage Grants Program information booklet and application form (Update)	January 2004
Heritage Matters, Issue 13	February 2004
South West Update, Issue 10	February 2004
Wheatbelt Update, Issue 12	February 2004
Regional Heritage Advisory Service	June 2004
State Register of Heritage Places (Update)	June 2004
Heritage Loan Scheme brochure and application form (Update)	June 2004
Heritage Matters, Issue 14	June 2004
Peel Update, Issue 12	June 2004
Goldfields Update, Issue 9	June 2004
Great Southern Update, Issue 10	June 2004

The Heritage Council will continue to look at how it can better provide advice to owners, community groups and local governments, improve financial incentives for the conservation of our heritage assets, and encourage a more productive debate on our cultural heritage.

*Boans Furniture Factory (fmr), East Perth.*





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